



ANNUAL REPORT
2008 – 2009

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based on annual report requirements from funding agreement

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INTRODUCTION:

The Launceston Community Legal Centre (LCLC) is committed to the promotion of social justice. The service facilitates access to the legal system without cost to individuals and groups within the community.

The LCLC had three programs operating during the financial year 2008-09. The Attorney Generals Office, via the Legal Aid Commission, funds these programs. The Board of Management of the Launceston Community Legal Centre perform a governance role and offer guidance and support to the management and staff.

Management/Administration

Administration covers the running of the LCLC and administration of the three programs and includes the position of the Manager, and Administration Officer.

Generalist:

The General Legal Advice Service offers clients in Launceston, Deloraine, Scottsdale, St Helens and Campbell Town access to free legal advice.

Disability Discrimination Legal Service:

The Disability Discrimination Advocate provides advice, information and representation in disability discrimination matters to clients and service providers across the state.

Welfare Rights Service:

The Welfare Rights Advocate assists clients from North and North-West Tasmania with Centrelink and DSS issues and represents clients at Administrative Appeals and Social Security Appeals Tribunal.

OVERVIEW:

The 2008-2009 financial year has seen the organisation move to new premises, which had to be extensively refurbished to accommodate us.

Further to the CLSP Plan, which had previously been lodged for the period 2008-2010, the following information summarises the

achievement of those objectives for this financial year.

HOURS OF OPERATION:

The LCLC is open to the general public during the hours of 8.30 a.m. to 4.30 p.m. Mon Tues Wed Fri and until 1PM on Thursday. All of our appointments are available by appointment.

RESEARCH:

LCLC is utilising the services of volunteers for all our research projects, as we are not funded to provide this service.

ACCESS AND EQUITY:

The new premises at Level 1, suite 17 97a York Street is accessed either via a flight of stairs or via the lift. This has meant that we as a general rule do not need to provide home-visits, which are a vast improvement to our service; as home visits are costly and always pose a safety risk for the staff. A number of services providers also offer the use of their facilities for client meetings if necessary. LCLC maintains 1800 number and uses a Translating and Interpreting Service when necessary. The provision of the 1800 number means that no matter what their geographic location, clients can access the services of the centre through the toll free line. The provision of outreach services by the General Legal Solicitor means that clients from right across the North and North-East of Tasmania have the opportunity for face-to-face meetings with a qualified legal practitioner.

EXTENT OF VOLUNTEER WORK:

The Launceston Community Legal Centre Inc. is actively involved in offering a wide variety of volunteer opportunities. We are offering both legal and administrative volunteers to work with our service.

TRAINING:

Three staff members attended the National Association of Community Legal Centres Annual Conference held in Perth in October 2009. The Disability Discrimination Solicitor completed the final training and is now a Registered Migration Agent.

NAMES OF MEMBERS OF MANAGEMENT COMMITTEE OF
LAUNCESTON COMMUNITY LEGAL CENTRE INC

For the year ended 30 June 2009

Name	Address
Brett Constable	39860 Tasman Highway Nunamara TAS 7259
Garry Rafferty	8 Anderson Road Trevallyn TAS 7250
Mary Swaffer	6 Coulter Street Trevallyn TAS 7250
Peter Burns	23 Blackwood Crescent Rocherlea TAS 7250
Susan Mary Burns	23 Blackwood Drive Rocherlea TAS 7250
Jacqueline Fiddian	10 Westringia Court Launceston TAS 7248
Dinah Fitzgerald	5 Pen-Y-Bryn Place East Launceston TAS 7250
Ella Dixon	53 St John Streets Launceston TAS 7250
Susan Ikin	123 York Street Launceston TAS 7250

NAMES AND BRIEF DESCRIPTION OF ROLES OF STAFF

Manager Mary Johnson-Goeldner

This is a permanent part-time 0.9 position responsible for the administration of the Launceston Community Legal Centre.

Report attached

APPENDIX B

Administration Officer

Emma Smith

This is a full-time position responsible for general administrative duties, referral of clients to relevant programs or other organisations.

In addition this role is responsible for financial control of funds, compliance with funding body guidelines, Corporate Affairs and Australian Tax Office.

Report attached

APPENDIX C

Disability Discrimination Solicitor

(Principal Solicitor)

Kim Hambly

This is a full-time position and provides advice, information and representation in disability discrimination matters throughout the state of Tasmania. Judith also acts as the organisation Principal Solicitor.

Report attached

APPENDIX D

General Legal Advisor

Anya Stock

(Deputy Principal Solicitor)

This is a part-time 0.6 position, providing clients in Launceston, Deloraine, Scottsdale, St Helens and Campbell Town access to free legal advice on an appointment basis.

Report attached

APPENDIX E

Welfare Rights Advocate

Andrew Flint

(Temporary Contract)

This is a permanent part-time 0.8 position and assists clients from North and North-West Tasmania with Centrelink and DSS issues and represents clients at Administrative Appeals and Social Security Appeals Tribunals.

Report attached

APPENDIX F

Appendix A

LAUNCESTON COMMUNITY LEGAL CENTRE

CHAIRPERSON ANNUAL REPORT:

July 1, 2008 - June 30, 2009

The 2008/2009 year saw the LCLC consolidate its positioning in the service industry through the challenges presented by service delivery, staff movements, requirements of funding stakeholders, and internal organisational changes. The challenges presented included relocating premises, significant staff changes and restructuring, whilst at the same time growing service delivery and the status of the organisation in the community.

Association/Office Bearers/Sub Committees:

The following eight association members were elected at the AGM to the Board of Management:

Peter Burns
Sue Burns
Brett Constable
Jacqueline Fiddian
Dinah Fitzgerald
Mary Johnson-Goeldner
Garry Rafferty
Mary Swaffer

Office bearers and membership of the Employment Sub Committee were elected at the first Board Meeting on December 4th 2009 as follows:

Office Bearers:

Treasurer and Public Officer:	Brett Constable
Chair:	Garry Rafferty
Vice Chair:	Mary Johnson Goeldner
Secretary:	Mary Swaffer

Employment Sub Committee

Dinah Fitzgerald

Peter Burns

Mary Swaffer

Garry Rafferty

Jacqueline Fiddian

Changes to the Board of Management throughout the period were the resignation of Mary Johnson Goeldner, the welcome addition of new members Susan Ikin and Ella Dixon, and Dinah Fitzgerald being appointed as Vice Chair.

Staffing

At the beginning of the year, the LCLC employed six people, two being in fulltime positions. The service delivery positions General Legal and Disability Discrimination were filled by Solicitors. The third service delivery position was filled by a non solicitor.

The services of the Employment Sub Committee were called during the year on a number of occasions:

- the departure of the WRAS worker. This position was filled on a temporary basis by a solicitor from December 2008 to May 2009. The appointment became permanent in May 2009.
- restructuring which saw the creation of a formal Manager position. This led to the bookkeeper role being transferred/shared by the centre manager and receptionist.
- due to service demands, a time limited increase of hours for the general Solicitor.

The most significant change to staffing during the period was of the Centre Manager as Sandy Healy notified in February 2009 that she would resign due to health reasons. Our thanks go out to Sandy not only for her contribution over the longer term to shaping the organisation, but especially to her guidance in achieving a seamless transfer to the new and current manager Mary Johnson Goeldner at critical time of change to the LCLC.

Relocation to New Premises:

Congratulations to all regarding the monumental effort involved in relocating the centre to its new premises. Special mention and

thanks to our centre manager who managed this project efficiently and expertly when only new in the position.

End Note

In spite of the difficulties encountered, the LCLC is without doubt a vibrant organisation continuing to grow in stature and credibility in the community. Congratulations and thanks to staff for their commitment through the rough times – and thanks to all committee members and supporters of the centre.

We look forward to a rewarding and busy future in our service as a Community Legal Centre.

Garry Rafferty
Board of Management Chairman

Appendix B

<p>LAUNCESTON COMMUNITY LEGAL CENTRE ANNUAL GENERAL MEETING 2008/2009 MANAGER'S REPORT</p>
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INTRODUCTION

The Launceston Community Legal Centre has been through another tough year but with a definite light at the end of the tunnel. The Centre has engaged a fulltime Manager for the first time in a couple of years which has enabled the Legal staff to work intensely within there own programs and continue to provide quality Legal services to the community.

The Centre has seen a great deal of change over the last 12 months with the change of Manager due to illness of previous Manager Sandy Healey. A vote of thanks to Sandy Healey for her efforts and her tenacity at time when the Centre was struggling to work through some issues and commencing what was to be the turning point for Launceston Community Legal Centre. Sandy has remained interested in the Centre and came to the opening of our new building in July this year.

CHALLENGES/ACHIEVEMENTS

Last year when Sandy came on board her challenges were many and she endeavoured to prioritise the challenges listed below:

- . Funding – in particular from the State Government [the State provides no funding currently even though approximately 40% of our general legal work is generated by the state]
- . Cumbersome, inefficient, repetitive and time-consuming reporting systems to Hobart and Canberra
- . Developing a profile for the Centre
- . Developing improved policies and procedures for the Centre
- . Building a volunteer base at the Centre/Pro Bono Issue
- . Instituting a Human Resource System/Professional Dev Model

Some of the challenges still exist but since my tenure commenced in March this year we have, as a team begun to work through these challenges. The last two present the most difficult of challenges and remain largely unchanged. However the final four have significantly changed in the last few months. I would begin by sharing our most significant achievement for the year.

ACHIEVEMENTS

1. Our greatest achievement has been our move to our current premises. We as a team, including staff, Board members, community organisations and family members took the building from a sow's ear to its current almost silk purse status. Staff painted, packed, unpacked, board members painted, built revamped and generally supported the changes to be an office space to be proud of. The Commonwealth supported us by contributing both financially and by being a strong and supportive presence at our official opening. The Honourable Robert McClelland officiated on the evening with a number of other dignitaries, politicians' and other CLC staff from Hobart and North West and a wide variety of staff from other organisations from within the community and private sector. In total we shared the success of our move to our new premises with over ninety people. It was a pleasure to be in such fine and valued supportive company.
 2. We have completely changed the profile of the centre via our move to the CBD and our new premises. We now have lift access making our service much more accessible to all of our clients. We have a much more visible presence in the community and we now have a great number of "walk-in" clients which never experienced at the old premises. It was difficult to find and had an extremely steep staircase, which was only accessible to the hail and healthy. We have improved signage and are in the process of developing a user friendly website. We have revised our phone system to include callers going into a queuing system as apposed to the answering machine. This means that the only time the machine is on is when we are closed.
 3. The policies and procedures are a continual work in progress, with all of the policies being revamped by the previous manager. The senior legal staff and myself will meet every three months to check that staff have a clear understanding of the policies and procedures and that if we need to change or add any policies or procedures to meet the current trends or needs we have an opportunity to do so.
 4. We have recently seen the fruits of our labour in the area of volunteers. We introduced our first volunteer to centre soon after our move to the new premises. He worked for a few weeks four days a week as a volunteer. He has prepared a number of booklets for client use including Power of Attorney,
-

Enduring Guardianship and had commenced work on a booklet for Unfair Dismissal. This volunteer, Andrew Flint has been offered a temporary contract with us in the area of Welfare Rights, it is perhaps one of the greatest benefits for volunteers is that if a vacancy arises they are in the best position to fill a gap if and when they arise. This position will of course be advertised formally in the next few months.

We have a second year student from University of Melbourne commencing for his summer break in January February next year and will be doing mostly research work and gaining understanding what it is like to work in a Community Legal Centre. It is a great opportunity for new graduates and offers the Centre an opportunity to get some research completed. We are in the process of formalising an agreement with the University of Tasmania to offer this type of volunteering on an ongoing basis. We also have our a 1st of our administrative volunteers commencing next week.

We have a sub-committee of the Board of Management, which form our employment committee who are working with myself on all matter of employment of staff. I have recently put together a Professional Development Program document, which I hope will enhance the staff contracts and sit along side them with the view to providing staff with opportunities to develop their skills and enhance their practice. I will be submitting this document to the employment committee for their perusal and approval it will then be rolled out to the staff.

5. Funding – from the State Government is still non-existent but will continues to lobby for some form of assistance. We have put in a couple of tenders for funding and await the outcome of those. If we were successful it would mean that the centre would be able to offer additional legal support in the area of Family Law, and some much needed support in the area of Employment Law.
 6. The reporting systems remain the same but we are adopting a more collaborative approach within our centre, which we hope will enable the reporting to be completed in a more efficient manner.
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CLIENTS

In my short time with the Centre I have witnessed the continual and outstanding lengths that the staff will go to assist our client group. During the 2008/2009 financial year there were no formal client complaints.

DATA

The database used at the Centre is CLSIS, which stands for Community Legal Service Information System. This system was designed in Canberra and adopted by the CLC system around the country and every legal centre is obliged to use it whether they like it or not. Staff at this Centre do not like it and have endless trouble using it. It drops out on a fairly regular basis and accessing information from it is extremely difficult. Our main programs are our General Legal program, Disability Discrimination program and the Welfare Rights program with the exception of the Welfare Rights program the other two programs have had a Solicitor permanently in the role for the entire financial year 08-09. The Welfare Rights program has had couple of changes over the financial period with hope that that will be rectified in the next few months. Changes in staff impact significantly on our core data, however we have still had a successful year and the data will of course reflect this. In comparison to last year we have increased our number client attendances and information activities.

In brief

Total clients:	423
Total Advices	886
Total Cases Open	54
Total Cases Closed	28
Total info only	2253

STAFF

We have had a few staff changes since the last AGM with the most significant the change in Welfare Rights and the change of solicitor in the Principal and Deputy Principal solicitor roles. Staff are the strength of any organisation and its most valuable asset. Without excellent, effective and efficient staff, no organisation can fulfil its mission statement or provide quality service. Launceston Community Legal Centre can be justifiably proud of the following people:

Kim Hambly: Disability Discrimination Solicitor (Principal Solicitor)
Kim is a highly experienced Barrister at Law and was appointed to this position in April 2008. Since her appointment Kim has built tremendous rapport with the staff team here at the Centre; begun building dynamic networks across the legal community in Tasmania; established an excellent reputation in the Disability Discrimination sector.

Kim has had a busy year, she has completed her training to become a Registered Migration Agent. This role is a new area for the Centre and we are currently looking at a funding proposal which would allow us to provide this as an addition service for the centre. Kim has also taken on the role of Principal Solicitor a role held by Anya Stock for the last few years. She is also our Principal Solicitor, which means that she has a supervisory role with other legal practitioners at LCLC overseeing their case-work and acting in a mentoring role.

Anya Stock: General Legal Solicitor (Deputy Principal Solicitor).

Anya has had two tenures with LCLC, the first from 1996-2000, the second began in 2005 and happily for us, continues. During most of the 2007/2008 financial year LCLC did not have a Manager, this has meant that during that time Anya performed a number of the managerial tasks. Anya has been a stalwart for the centre providing much needed stability and continuity. Anya has only recently stepped aside from the role of principal solicitor and taken up the role of Deputy Principal Solicitor. This will hopefully allow her some extra time to pursue other legal interests and an opportunity to focus her time on her generalist program. Hopefully these changes will be time of opportunity, self-reflection and professional growth.

I commend Anya her ability to manage all of the competing tensions she has had to work with during some of the more difficult times for the centre.

Emma Smith: Administration and Financial Officer

Emma has worked at LCLC for over thirteen years and provides tremendous administrative support for the Manager and Legal staff at the Centre. Emma has excellent historical knowledge of the Centre and its workings; she has been an amazing support to me during my short time here. Emma has valiantly taken up once again the tasks performed by the previous financial officer. Historically Emma performed these tasks and she has taken them back on admirably to support the Centre's financial practicability. Emma is a wizard when it comes to finances and it great asset to the centre.

Andrew Flint: Welfare Rights Solicitor

Andrew Flint is in the position on a temporary basis until 7th December 2009. This position will be advertised and hopefully filled in a permanent capacity.

Board Of Management

The BOM in any non-government organisation is to be highly commended as they are all volunteers and give of their time selflessly and without thought of payment or public thanks or honours. We are very proud of the current board as they make up the very fabric of our society and as board members it is incumbent on to utilise their respective talents to provide governance, guidance and support to the staff they have employed. They do that job most gracefully, respectfully and with a value adding perspective. They are as follows:

Mr. Garry Rafferty
Mr. Brett Constable
Mr. Peter Burns OAM
Ms Susan Ikin
Ms Dinah Fitzgerald
Ms Ella Dixon
Ms Jacqueline Fiddian
Ms. Mary Swaffer
Mrs. Susan Burns

Many thanks to all of you.

Conclusion

Although I have only been Manager since March 02 2009, not very long in the scheme of things, we have had staff changes, moved to new premises and moved forward in terms of the organisational profile. I am happy to say that I have been very well supported in all of the ventures of the last few months by staff, Board members and family of our centre staff. It has been a privilege to be associated with this Centre and the people who support its work. I believe I can say with confidence that during 2008/2009 the clients of Launceston Community Legal Centre have been provided with the best legal services possible.

Mary Johnson-Goeldner
Manager
June 30 2009

AUDIT REPORT

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF LAUNCESTON COMMUNITY LEGAL CENTRE INC

Scope

We have audited the attached financial statements, being special purpose financial statements of the Launceston Community Legal Centre Inc for the year ended 30 June 2009. The company's directors are responsible for the financial statements and have determined that the accounting policies used are consistent with the financial reporting requirements of the company's constitution and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial statements in order to express an opinion on it to the members of the company. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial statements have been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting requirements under the company's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with accounting policies, so as to prevent a view which is consistent with our understanding of the company's financial position, and performance as represented by the results of its operations. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial statements presents fairly the financial position of the Launceston Community Legal Centre Inc as at 30 June 2009 and the results of its operations for the year then ended.

Name of Firm: CORE ACCOUNTING & TAXATION

Name of Auditor: Scott Reed

A handwritten signature in black ink, appearing to be 'SR' with a stylized flourish at the end.

Date: 21/8/09

Address: Suite 2
1 Blaydon Street
KINGS MEADOWS TAS 7249

FINANCIAL STATEMENTS

Launceston Community Legal Centre Inc
Notes to the Financial Statements
For the Year ended 30 June 2009

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (*). The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act (*) and the following Australian Accounting Standards:

AASB 112 Income Taxes

AASB 1031 Materiality

AASB 110 Events after the Balance Sheet Date

AASB 117 Leases

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

(b) Provisions

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

(c) Fixed Assets

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Launceston Community Legal Centre Inc
Notes to the Financial Statements
For the Year ended 30 June 2009

	2009	2008
	\$	\$
2. Profit		
Expenses		
Advertising	458	360
Bank Charges	227	261
Insurance	2,518	3,251
Postage	602	444
Printing & Stationery	3,512	1,936
Rent	22,353	20,567
Repairs & Maintenance	2,126	72
Telephone	6,278	5,783
Add - Employ/Benefits + Dep/Amort +	228,934	174,553
Impairment		
Other Expenses	<u>47,738</u>	<u>32,533</u>
	<u><u>314,746</u></u>	<u><u>239,760</u></u>

3. Property, Plant & Equipment

Land & Buildings

Property Improvements	-	15,409
Less Accumulated Depreciation & Impairment	<u>-</u>	<u>10,383</u>
	-	5,026
	<u>-</u>	<u>5,026</u>
Total Land & Buildings	<u>-</u>	<u>5,026</u>

Plant & Equipment

Office Furniture & Equipment	34,259	41,031
Less Accumulated Depreciation & Impairment	<u>25,265</u>	<u>31,467</u>
	8,994	9,564
	<u>8,994</u>	<u>9,564</u>
Total Plant & Equipment	<u>8,994</u>	<u>9,564</u>

Total Property, Plant & Equipment

<u><u>8,994</u></u>	<u><u>14,590</u></u>
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Launceston Community Legal Centre Inc
Notes to the Financial Statements
For the Year ended 30 June 2009

	2009 \$	2008 \$
4. Trade and Other Payables		
Current		
Trade Creditors	6,530	1,421
Provision for GST	<u>6,630</u>	<u>4,617</u>
	13,160	6,038
Total Trade and Other Payables	<u><u>13,160</u></u>	<u><u>6,038</u></u>
5. Financial Liabilities		
Current		
Bank Overdraft	<u>3,418</u>	-
	<u><u>3,418</u></u>	<u><u>-</u></u>
6. Provisions		
Current		
Provision for Holiday Pay	12,027	7,200
PAYG Withholding Payable	<u>6,151</u>	<u>2,944</u>
	<u><u>18,178</u></u>	<u><u>10,144</u></u>
Non-Current		
Provision for Long Service Leave	<u>7,959</u>	<u>6,686</u>
	<u><u>7,959</u></u>	<u><u>6,686</u></u>

COMMITTEE MEMBER LIST

Launceston Community Legal Centre Inc
List of Committee Members
For the year ended 30 June 2009

Name	Address
Brett Constable	39860 Tasman Highway Nunamara TAS 7259
Garry Rafferty	8 Anderson Road Trevallyn TAS 7250
Mary Swaffer	6 Coulter Street Trevallyn TAS 7250
Peter Burns	23 Blackwood Crescent ROCHERLEA TAS 7250
Susan Mary Burns	23 Blackwood Drive ROCHERLEA TAS 7250
Jacqueline Fiddian	10 Westringia Court LAUNCESTON TAS 7248
Dinah Fitzgerald	5 Pen-Y-Bryn Place EAST LAUNCESTON TAS 7250
Ella Dixon	53 St John Streets LAUNCESTON TAS 7250
Susan Ikin	123 York Street LAUNCESTON TAS 7250



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Scott Reed
Auditor

Launceston Community Legal Centre Inc
Balance Sheet
As at 30 June 2009

	2009	2008
	\$	\$
EQUITY		
Unappropriated Profit	109,756	71,793
Total Equity	<u>109,756</u>	<u>71,793</u>
 Represented By:		
CURRENT ASSETS		
Petty Cash	12	30
Bedigo Bank - 127954501	98,761	38,443
Bendigo Bank - Invest account	<u>46,258</u>	<u>43,526</u>
	145,031	81,999
 NON CURRENT ASSETS		
Property Improvements	-	15,409
Less Accumulated Depreciation & Impairment	<u>-</u>	<u>10,383</u>
	-	5,026
 Office Furniture & Equipment	34,259	41,031
Less Accumulated Depreciation & Impairment	<u>25,265</u>	<u>31,467</u>
	8,994	9,564
	<u>8,994</u>	<u>14,590</u>
TOTAL ASSETS	<u>154,025</u>	<u>96,589</u>
 CURRENT LIABILITIES		
Bank Overdraft	3,418	-
Trade Creditors	6,530	1,421
Provision for Holiday Pay	12,027	7,200
PAYG Withholding Payable	6,151	2,944
Provision for GST	6,630	4,617
Superannuation payable	<u>1,554</u>	<u>1,928</u>
	36,310	18,110
 NON-CURRENT LIABILITIES		
Provision for Long Service Leave	<u>7,959</u>	<u>6,686</u>
	7,959	6,686
 TOTAL LIABILITIES	<u>44,269</u>	<u>24,796</u>
 NET ASSETS	<u>109,756</u>	<u>71,793</u>

Launceston Community Legal Centre Inc
Profit and Loss Statement
For the Year ended 30 June 2009

	2009 \$	2008 \$
INCOME		
Grant revenue	348,440	259,222
Other revenue	2,265	7,366
Interest Received		
- Other Corporations	7,435	4,736
Loss on Sale of Non-current Assets	(5,424)	-
	352,716	271,324
EXPENDITURE		
Accountancy Fees	43	700
Administration Costs	-	5,588
Advertising	458	360
Auditor's Remuneration		
- Audit & review of financial reports	2,280	2,965
Bank Charges	227	261
Computer costs	3,173	3,285
Depreciation	3,277	7,857
Electricity	2,868	2,113
Equipment under \$1,000	3,692	-
Insurance	2,518	3,251
Interest Paid		
- Other Persons/Corporations	6	-
Leasing charges	4,098	3,588
Legal Fees	1,768	-
Long Service Leave	1,272	3,963
Memberships	4,416	2,490
Motor Vehicle Expenses	5,156	1,215
Permits, Licences & Fees	585	236
Postage	602	444
Printing & Stationery	3,512	1,936
Rent	22,353	20,567
Repairs & Maintenance	2,126	72
Security Costs	282	-
Settlement payments	9,000	-
Staff Training & Conferences	4,205	896
Staff recruitment	460	3,057
Subscriptions	653	587
Sundry Expenses	3,787	299
Superannuation Contributions	18,234	13,850
Telephone	6,278	5,783
Travelling Expenses	-	1,551
Wages	207,423	152,846
	314,752	239,760

Launceston Community Legal Centre Inc
Profit and Loss Statement
For the Year ended 30 June 2009

	2009	2008
	\$	\$
OPERATING PROFIT BEFORE INCOME TAX	<u>37,964</u>	<u>31,564</u>

