

Launceston Community Legal Centre Inc



ANNUAL REPORT 2014 – 2015

Level 1, 97a York Street, Launceston 7250
www.lclc.net.au





LAUNCESTON
COMMUNITY
LEGAL
CENTRE

Our Vision:

To promote social justice by improving access to the legal system

Our Mission:

The Launceston Community Legal Centre Inc. (LCLC) will provide free legal support, education, information and advice to all persons and communities in need.

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Report from the Chair

Welcome to the Annual General Meeting (AGM) for the Launceston Community Legal Centre Inc. for 2014/15.

The year since our last AGM has been one which has focused our minds to the importance of delivering quality services, while being meticulous in our accountability, and holding true to our mission. We strive to be responsive to what the community's needs are now and into the future.

From last year's AGM Report: *'The current political and funding environment provides a constant undercurrent of concern. With many proposed measures not yet passed in the Federal Budget, it is not clear what the outcomes and consequences may be. However, for some time, there has been consistent messaging from all levels of government that funding across a range of services across the community services sector is (at least) under tight scrutiny, and (at worst) at risk of being withdrawn completely. However, the Launceston Community Legal Centre is well placed to meet the challenges we can reasonably anticipate are ahead'*. It is fair to say that the 'constant undercurrent of concern' has infiltrated every part of the organisation in the last year. The staff and Nicky as CEO are to be commended for their resilience, while planning for various contingencies. The funding we have received is largely as a result of Nicky's outstanding advocacy for the organisation, and persuasive arguments for funding our various programs now and into the future. In spite of our high levels of accountability, providing the evidence base for our cost efficiency, we remain in a landscape of funding uncertainty. The legal services sector is under enormous scrutiny and funding pressure; the only certainty is that we face continuing competition for less funding; therefore, it is reasonable to anticipate continuing changes in the sector. We need to be ready to engage with our funders, and community, to negotiate the best outcomes we can, for both. We will need to be strategic, creative, and willing to explore innovative solutions.

This report highlights the great work being done by the staff of the LCLC, which is complemented by the financial report. It's been a very busy year, and (of course) it's all been achieved within budget. The efforts of everyone in the last few years, led by Nicky, and supported by the Board, in establishing and maintaining a culture of professionalism, high standards and accountability, have created the best foundation possible for meeting the challenges ahead. I wish to thank everyone who has contributed to this, whether in the past or presently.

As a community, I'm sure we all aspire to a future of security and confidence - for our service, the clients, and our staff. The LCLC depends on involvement and input from the community; your continuing support, including your attendance with us at this AGM to celebrate another productive LCLC year, is very much appreciated.

Thank you all, and I now commend this report to you, for your enjoyment and edification.

Natalie Heiniger
Chairperson

LCLC

Overview of Services

Launceston Community Legal Centre provides free legal advice to anyone in the community who is in need. We are what is known as a “Generalist” Community Legal Centre and so assist the community across a range of matters. The LCLC does not apply a formal means or asset test, however its frontline service is steered towards those on a low income or those who are disadvantaged in some way.



The **Generalist Service** provides 45 minute, one-off legal advices on any civil matter, which can include but is not limited to, such matters as wills, power of attorney, debt, contract, consumer rights, boundary fences and restraint orders. We also provide guidance to clients who wish to self litigate.

The **Welfare Rights Service** provides advice, information and representation in matters relating to Centrelink issues for residents of the North of Tasmania through the LCLC. Additionally, there is an opportunity, following assessment, for clients to be represented at the Social Security Appeals Tribunal and Administrative Appeals Tribunal

The **Disability Discrimination Service** is the only program for which we provide statewide service. The program also provides assistance through the Federal jurisdiction at the Australian Human Rights Commission.

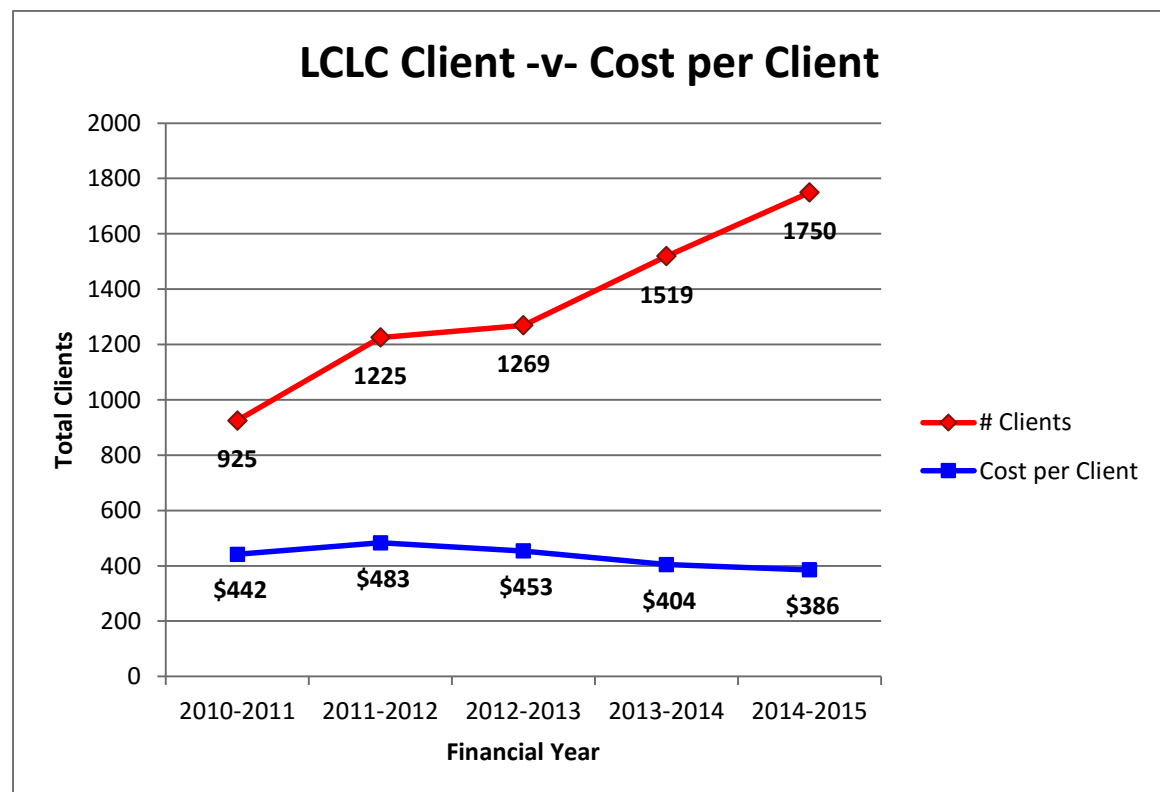
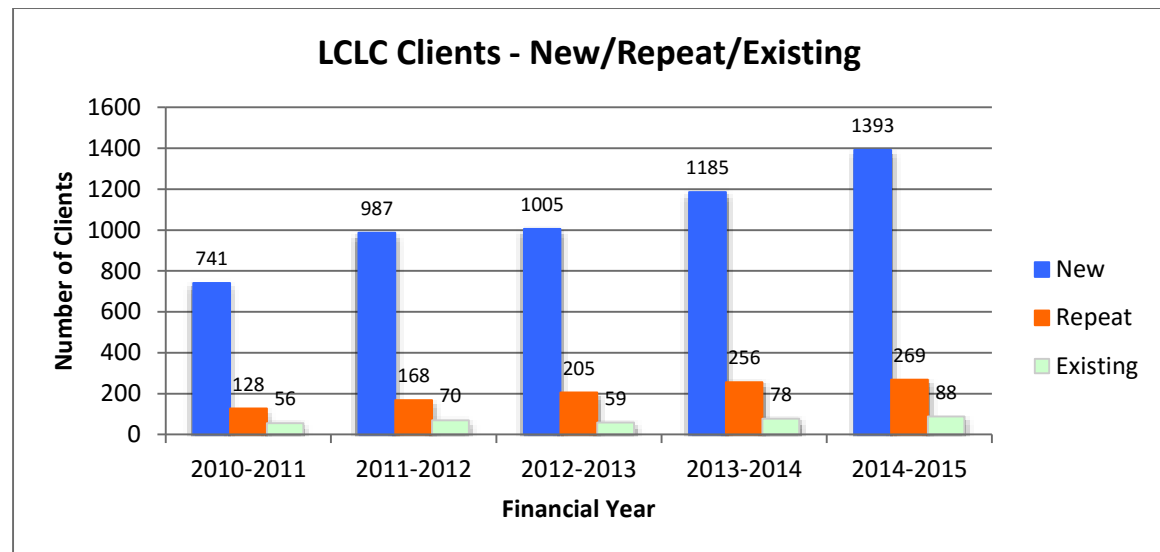
The **Family Relationship Centre Partnership** continues to offer legal assistance and support in the separation process in an attempt to reduce the number of matters that need to go before the courts. Our family law practice is focused on parenting provisions, but we also offer limited advice on divorce and property settlement procedures.

The **Legal Literacy Volunteer Program (LLV)** continues to play an important part in allowing the LCLC to assist many Tasmanians. The program is funded by the Tasmanian Solicitors' Guarantee Fund and aims to improve document literacy and problem solving in communities and provide trained volunteers who work through client's issues before they escalate. The program arms lay volunteers with basic knowledge about the law and legal system, and the proper role of a legal intermediary or advocate in the community.

The **After Hours Drop In Clinic**, staffed by volunteer private practice solicitors, is open every Wednesday evening from 5:30pm to 7:00pm. Since its inception these solicitors have assisted over 250 people. We are mindful of the time and commitment provided and take this opportunity to thank them for their continued support.

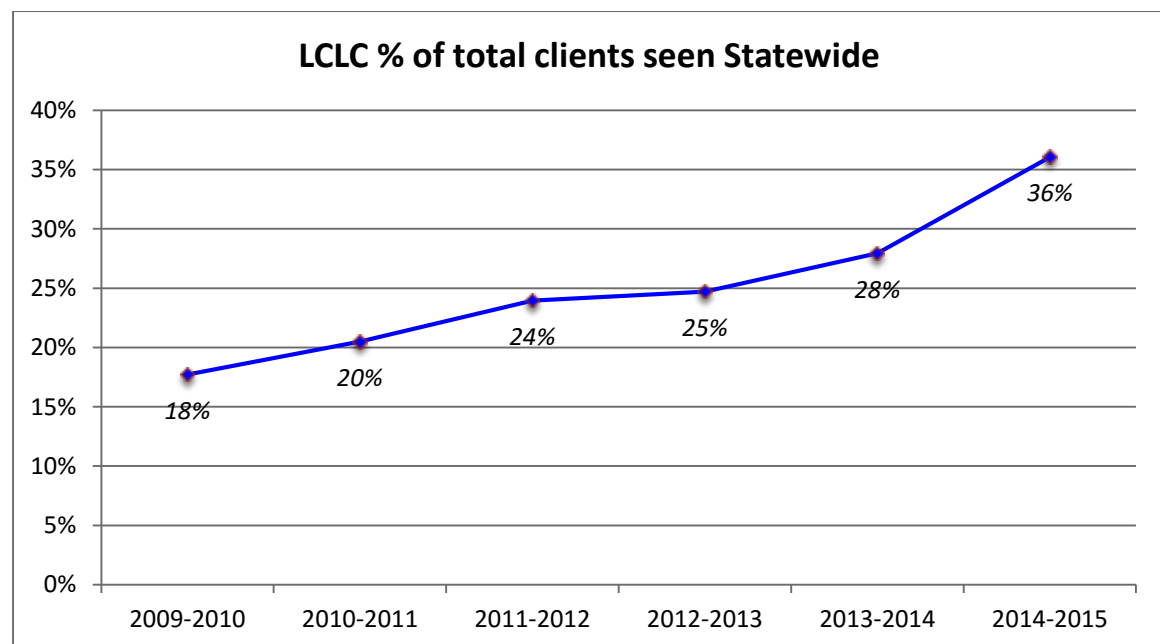
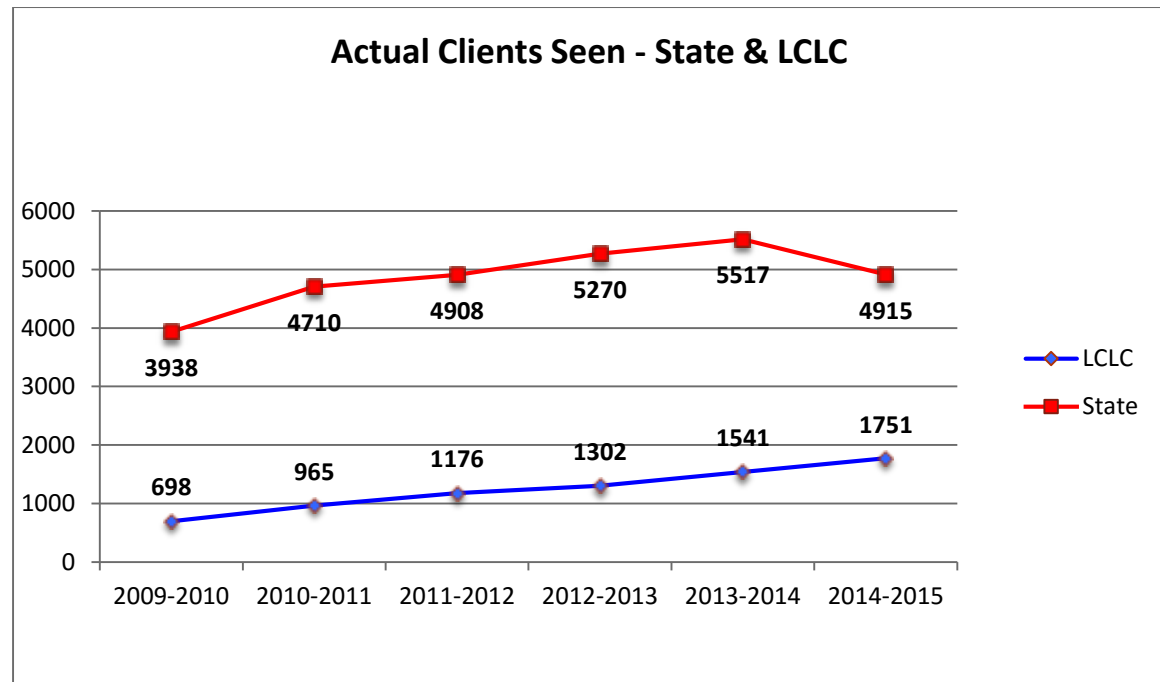
LCLC Client Services – Analysis of service provision in 2014 - 2015

The following graphs indicate the increase in the number of clients assisted by LCLC and the diversity of matters.



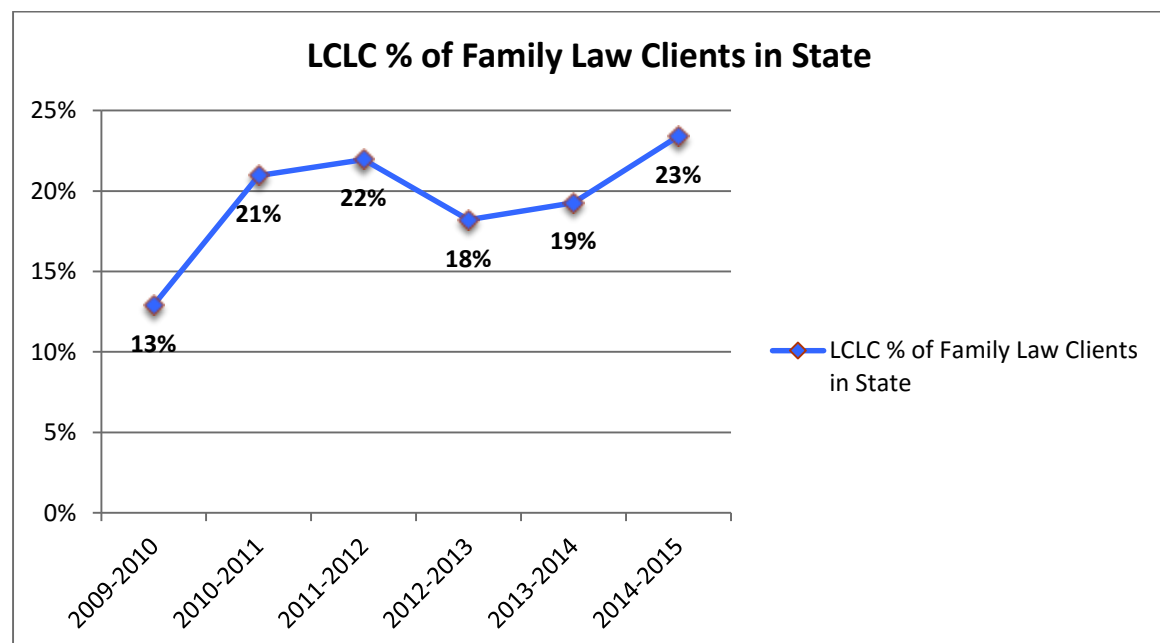
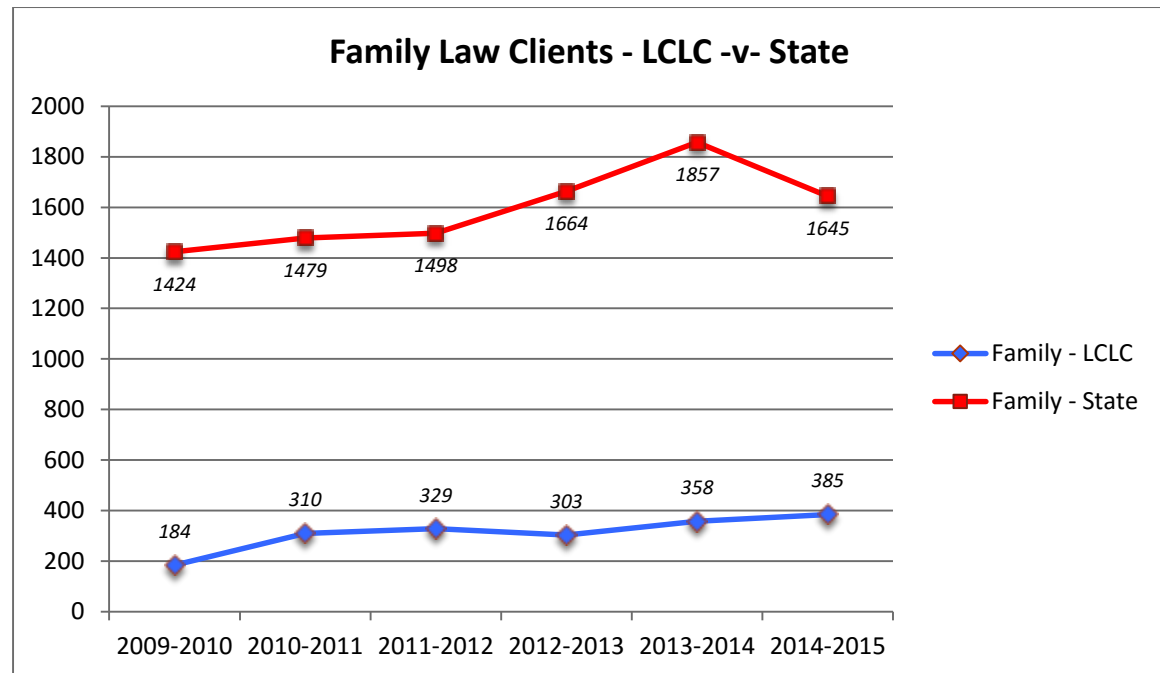
*NB – All figures are from the Federal Attorney General's Department *CLIS database*

LCLC Statistics 2014 – 2015 at State Level

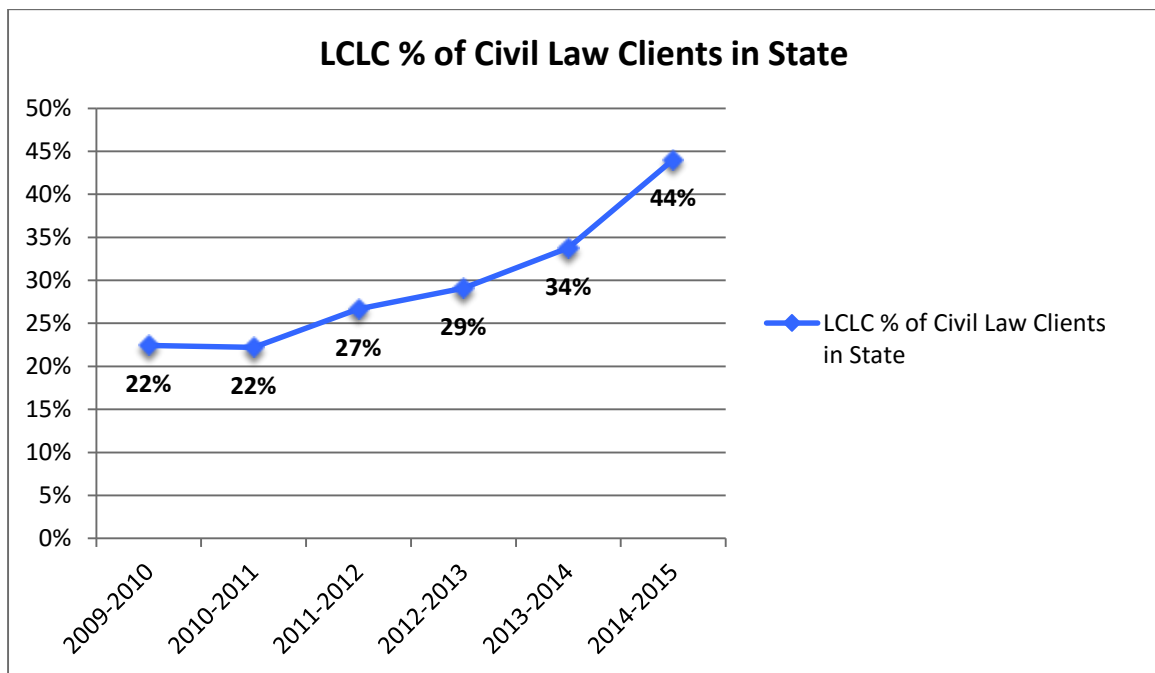
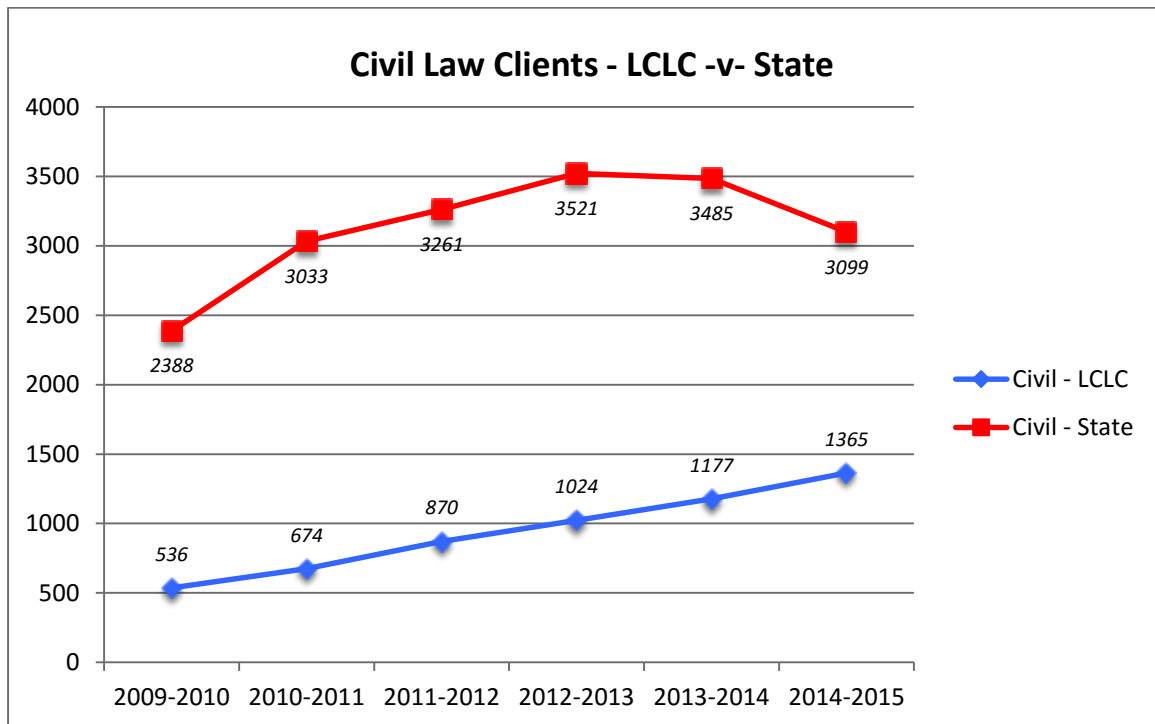


*NB – All figures are from the Federal Attorney General's Department *CLISIS database*

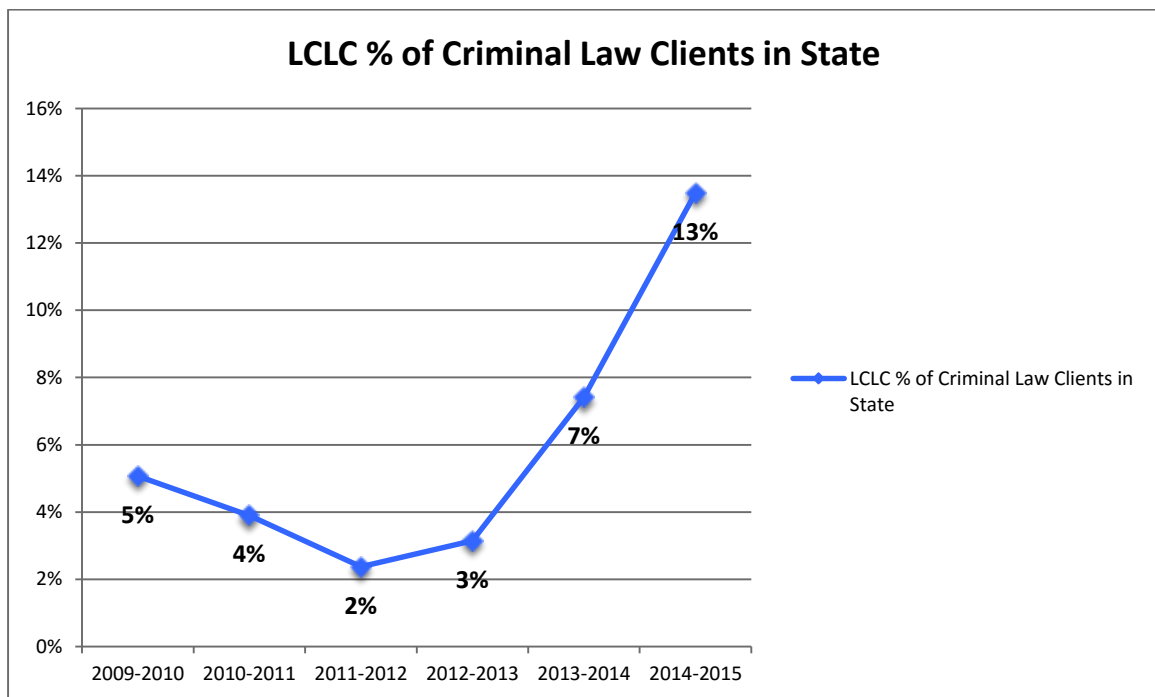
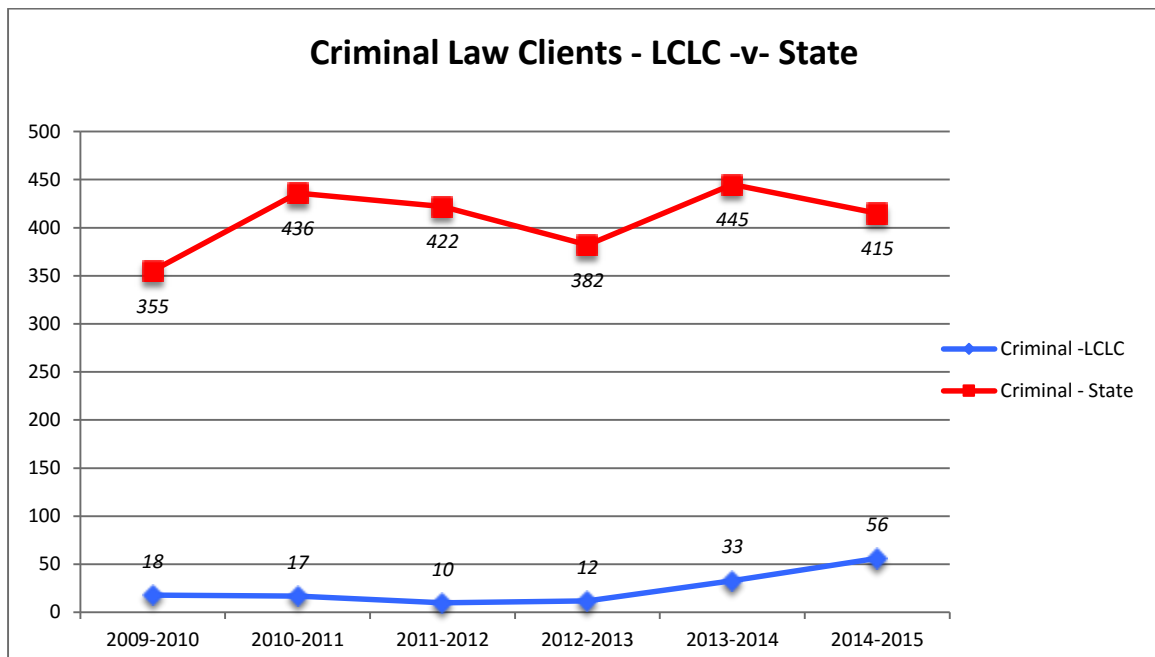
LCLC Statistics 2014 – 2015 at State Level by Law Type



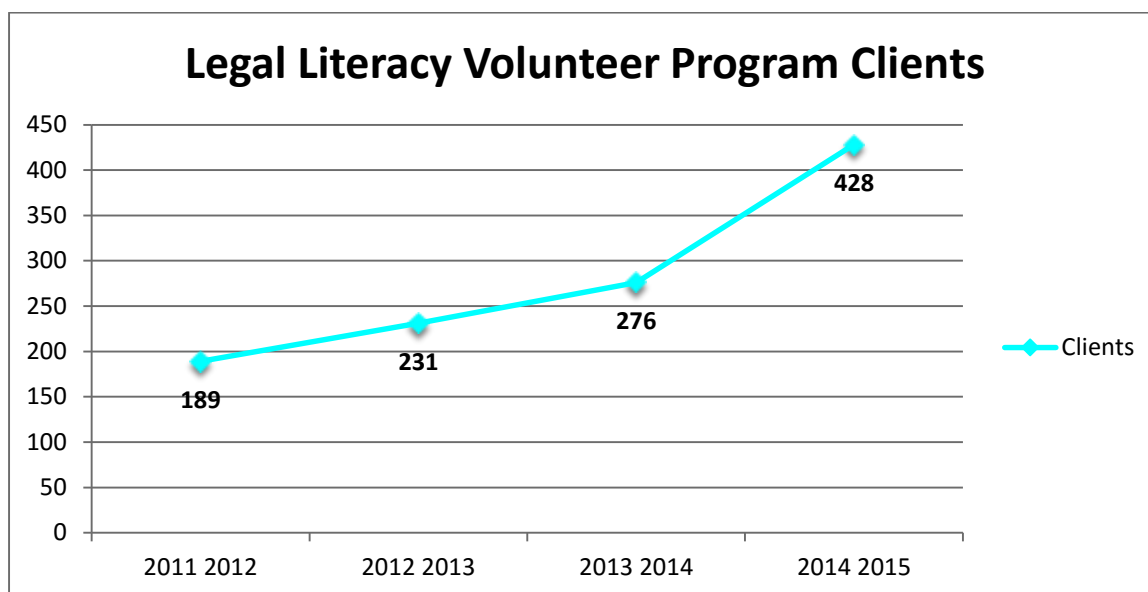
*NB – Figures are from the Federal Attorney General's Department *CLISIS database*



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*NB – Figures are from the Federal Attorney General's Department *CLSI* database



*NB – Figures compiled from LCLC database

YEARLY COMPARISON

	2014 – 2015		2013 - 2014	
	Total	Avg. per week	Total	Avg. per week
Clients	1750	36.43	1510	30.20
No Show appointments	138	2.8	106	2.1
Total Activities	2407	50.10	2154	43.96
Total Cases In	240	4.96	228	4.66
Community Legal Education - Delivered	54	1.12	58	1.18
Information Activities on other non-legal community services	376	8	347	7

- Total working weeks 2014/2015 = 48 due LCLC being closed for 4 weeks over Christmas & Easter periods.
- Prior to the implementation of the SMS reminder text messages – No Shows averaged at 8.5 per week or 33% they are now 7%

Report from the CEO

I would firstly like to thank the LCLC Board of Management who provide their wisdom, time and commitment to the LCLC.

My particular thanks go to Natalie Heiniger, our Chairperson, for providing me with the support and guidance on an enormous range of issues and to Peter Wierenga our Treasurer, who continues to display such amazing patience, common sense and humour during our financial discussions. But in truth EVERY member of the LCLC Board of Management contributes enormously – So thank you all for being a part of a successful 2014-2015.



It seems as if the words “*The LCLC has once more had a very busy year*” echo throughout each Annual Report and this last year is no different, with the LCLC assisting a record numbers of clients a total of 1751, which is a 12% increase from last year and 36% of all clients assisted by CLCs within the State.

I will not go into too much detail in relation to all the statistics and work types, as the previous graphs demonstrate beautifully the amazing work done here by the team.

It is without doubt however, that 2014 – 2015 has been a difficult year for the team, in relation to the uncertainty of continued Federal Government funding.

The resulting new National Partnership Agreement (NPA) is a complete change in the provision of free legal services in Tasmania (both within the Legal Aid Commission of Tasmania and CLCs), the way the services are delivered, who delivers the service and how data on service delivery is reported back to the Federal Attorney General’s Department. The NPA has impacted CLCs not only in Tasmania but also across Australia.

We were aware these changes were on the horizon however, and being forewarned is being forearmed, so in October 2014 the LCLC put together a document titled “LCLC Meeting Community Need”. This document was as a result of a total team effort, with contributions from every single member. Whether it be research, proof reading, analyses or drafting. The subsequent document meant that I spent almost six months ensuring Local, State and Federal Members were aware of LCLC practitioners, LCLC programs, and the crucial service provided within our (and their) catchment areas.

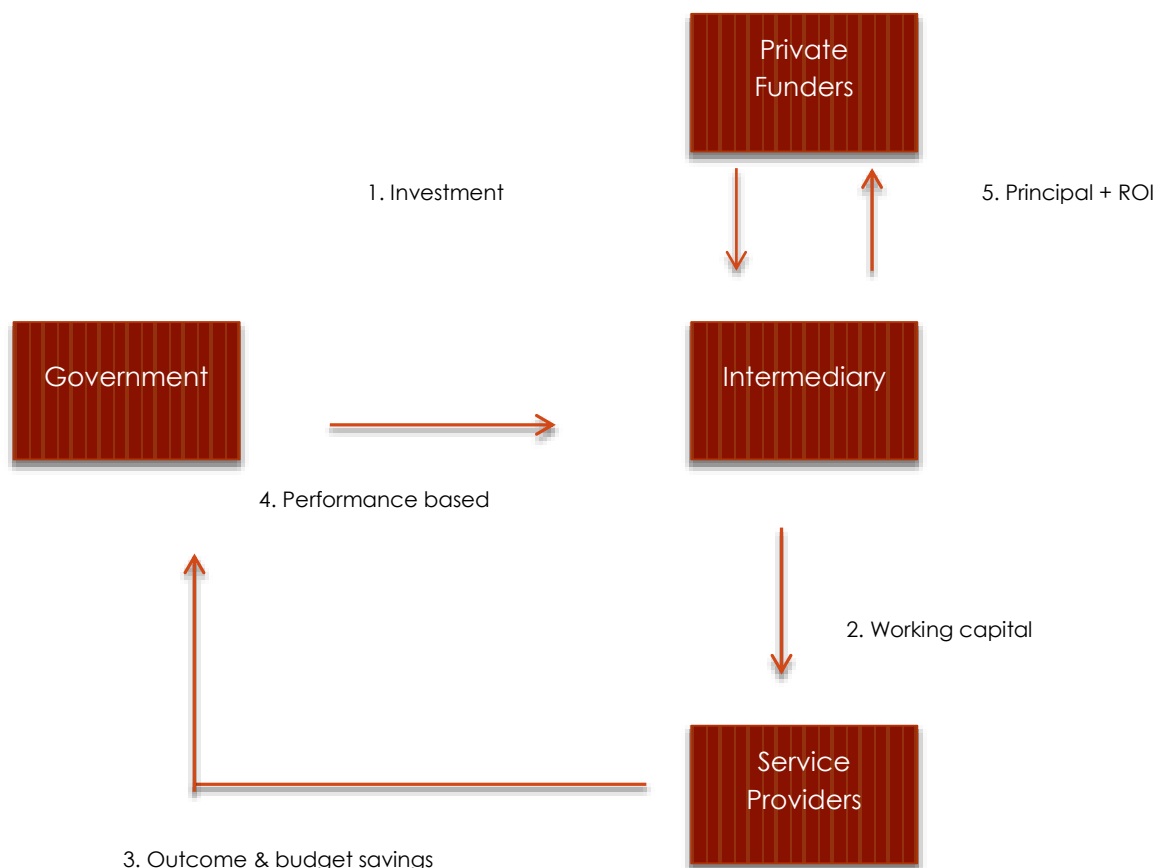
Developing this document also proved to be an invaluable exercise, in that by utilising the National Association of Community Legal Centres (NACLC) Legal Needs Toolkit we were able to determine, where we currently provide service, and then using ABS data identify areas of potential legal need. This proved to be useful, as we were able to deliver funding submissions that contained analysis of historical data, and provided complete transparency, something that all funding providers like to see. This was particularly useful when we

submitted funding applications to the Solicitor's Guarantee Fund in March 2015 for the continuation of the Employment Program and the Legal Literacy Volunteer Program. The LCLC has recently been advised (August 2015) that it has been successful with both applications, and therefore we are able to continue these two amazing programs.

As mentioned previously, the NPA resulted in severe funding cuts to some CLCs in Tasmania. However, the State Government provided "top up" funding for 2015-2016. This is as a result of the ongoing support for Tasmanian CLCs by the State Treasurer, Peter Gutwein; without doubt it is beneficial to have him on our side. But further cuts within the CLC budget are anticipated in 2016-2017 with a massive "cliff" of nearly \$500,000 of further cuts in 2017 – 2018. So further difficult times are ahead.

With ongoing funding uncertainty over the next five years, and with an almost inevitable reduction in funding across the entire Not For Profit sector, some strategic thinking is required. I am pleased to say that the LCLC has been instrumental in organising a working group of Not For Profit organisations (both local and national) to investigate the opportunity of gaining funds via Social Impact Bonds in Tasmania.

In brief, a Social Impact Bond (SIB) is a contract with the public sector in which it commits to pay for improved social outcomes. On the basis of this contract, investment is raised from socially motivated investors. This investment is used to pay for a range of interventions to improve social outcomes and if social outcomes improve, investors will receive payments from government. These payments repay the initial investment plus a financial return. The financial return is dependent on the degree to which outcomes improve.



Delegates from the SIB working group (myself being one of them) have met with the Treasurer, the Attorney General and the Minister for Health in order to work collaboratively with the State Government and investigate this exciting option. Although the setting up of a SIB can be arduous, the financial gains can also be immense – for all stakeholders. I am hopeful that this collaboration provides real benefits to the LCLC and importantly long-term help for the most vulnerable of Tasmanians. My personal view is that even if we are unable to utilise this particular form of financial instrument within Tasmania, the benefits for LCLC in working so closely with a broad range of NFPs will result in a higher profile and opportunities to work in partnership with other NFPs.

Finally I would like to thank my team - Jess, Sarah, Ryan, Emma, Liz, Elise, Susan and Beylara – Thank you.

In my view this has been an extremely stressful year for everyone at LCLC, however the team has worked together and once again accomplished an enormous amount. Your support, hard work and a great deal of patience makes my job as CEO far easier – As for our amazing volunteers (both legal and non-legal) – Rest assured the hard work and commitment to the LCLC is very much appreciated.

I am certain that together we can continue to make the LCLC a pro-active, vibrant and forward thinking organisation within Tasmania. I look forward to continuing to work alongside you in order to achieve our own individual goals and the goals of the LCLC.

Nicky Snare

Chief Executive Officer



Although officially this is a 2015-2016 snap – It is rare photo of almost the entire LCLC team celebrating at the NACLC 2015 Melbourne conference so is worthy of inclusion in the 2014-2015 report - The only one missing is Sarah House, who was busy in her new role as “mum”.

Report from the Principal Solicitor

As I write this report and reflect on the past twelve months, there is no doubt that times have been tougher this year. We have faced the uncertainty of funding and what that will mean for our service delivery, how our team might look and what the future holds for this



sector. Despite these hard times, our staff and volunteers have responded with resilience and determination, reflected in continuing positive morale and productivity that is evidenced in our impressive statistics.

There is no doubt that the breadth of our services has been reduced over the past year. In response to Legal Aid funding cuts for criminal matters, we have been unable to continue our minor criminal representation service within the available resources. It is certainly our hope to re establish something similar in the future that will both meet community need and provide court experience for our lawyers. The after hours drop-in clinic continues to attract clients and we will endeavor to continue this service as long as we have the private volunteers willing to contribute their time. I receive plenty of positive feedback about the services provided by our lawyers, advocates and volunteers, both in terms of legal advice, support and information sessions. It is very clear just how much our service means to the community. Congratulations to Sarah on her Young Lawyer of the Year Award, recognition of not only her outstanding commitment, but a very positive reflection on the quality of service at the LCLC. Congratulations too on the new and challenging chapter of motherhood! Thank you to Nicky for your foresight, vision and planning - your tireless campaigning has achieved amazing results. To my independent, creative and motivated team – thank you for making my job a pleasure. Case conferences are my favourite part of the week!

I have continued to balance my role at the LCLC with that of FDRP at the Legal Aid Commission. It does require some time management, and I thank everyone for their flexibility and understanding of the demands on my time. I have also been appointed to the Law Society Mediation and Arbitration Committee, have joined the Northern Committee of the Tasmanian Women Lawyers and continue as Tasmanian PII Co-Representative (an under appreciated role!). No wonder the weeks go by so fast...

In conclusion, no matter what the funding agreement has dealt us, I am confident that every member of our team and BOM will embrace the future with the lateral thinking and positive 'can do' attitude that will make the most of what we have - Thank you

Jess Downie

Principal Solicitor

Hours of Operation



The LCLC operates during the hours of:

**8:30am to 4:30pm
Monday to Thursday
and**

**8:30am to 1:30pm on
Friday**

Staff are available during these hours by appointment only.

(LCLC is closed for lunch from 1:00pm to 1:30pm Monday to Thursday)

AFTER HOURS DROP IN CLINIC

No appointments necessary – First come – First served basis

Wednesday evenings from 5:30pm to 7:00pm

The LCLC Inc. operates a free legal advice service in Launceston, and on a rotational basis, one day per week to St. Helens, Fingal, Deloraine, George Town, Campbell Town, Beaconsfield, Exeter and Scottsdale by appointment only.

Community Legal Education programs are provided across the State as required

Report on the Legal Literacy Volunteer Program

Overall the Legal Literacy Program had its best year ever in 2014/15! From 276 clients seen in the 2013/14 financial year we had increase in the number of clients seen in 2014/15 to 428, a 55% jump!

This of course was due in large measure to the support of our new partner, Centrelink, who have allowed us to place volunteers in their office at Boland Street in Launceston every Monday from 10am to 4pm and on Fridays from 10am to 1pm. The necessary increase in work for our solicitors resulting from referrals from these interactions has been accepted with grace.

Every Legal Literacy Volunteer and all our Legal Literacy clients are grateful to all the LCLC staff for the amazing work they do in supporting the Legal Literacy program and making the help needed by our clients available.

Support for the LLVs has been exceptional in the 2014/15 year starting with "Celebrate 2014" a symposium day for Legal Literacy Volunteers and invited Community Partners in October 2014 at the Tailrace. Guests included State Treasurer, the Hon Peter Gutwein, Chair of the Tasmanian Community Fund Lyn Mason, representatives from Tasmania Police, Centrelink and 26TEN (the state Literacy initiative) with which we have a partnership, and Centacare. A panel of speakers from Legal Aid, 26TEN, Centacare, Neighbourhood Houses and LCLC provided one of the many highlights of the day and demonstrated to volunteers how their work fitted into the bigger picture of promoting social justice by improving access to the legal system.

This event was also an opportunity to introduce the new staff member, Malcolm Reid, Volunteer Support Officer. Malcolm worked with us for 5 months developing relationships

with the volunteers and recruiting and marketing the program magnificently. Malcolm left us in March to pursue other interests. Moya House joined us as Legal Literacy administrative support on a casual part time basis in March 2015. We have attracted new volunteers in Launceston and George Town and continued to provide training and development opportunities for all the volunteers throughout the period.

In August 2014 I was privileged to attend the IAVE (International

Association for Volunteer Effort) Conference on the Gold Coast. This was an immensely



rewarding experience, which reaffirmed my energy, and reinforced my enthusiasm for the benefits and value of the work done by our volunteers.

Our next new adventure is having Volunteers work from the Legal Aid offices in Cameron Street. A trial of this service began in May 2015, more on the success of this in 2016!

In the 2013/2014 Annual Report I mentioned 3 special volunteers who had all reached the 50 clients seen milestone. Well, they have eclipsed that effort in the last twelve months, each now having seen over a hundred clients. Thank you Simone Lowe, Linda Emery and Lee Oliver. Deb Fisher reached the 50 clients seen mark and there are a number of other volunteers hot on her heels for next year's report.

A huge thank you to the Tasmanian Solicitors' Guarantee Fund which made the program possible in 2014/15, but as I write this I am unsure of funding into the future. Whatever happens, the Legal Literacy Program has shown that it is cost effective, a wonderful resource, and needed in the community. I am grateful to have been at the centre of its activities for the four years I have been employed by LCLC.

The LCLC team is to be envied for its ability to work hard and pull together, always keeping our clients front and centre of our focus. Thank you everyone. Nicky Snare is simply the best boss I have had in my thirty-eight year working history. Thanks to our Board for having found her and for all the work you do to keep us going.

Beylara Ra

Legal Literacy Program Coordinator



Report on the General Legal Services & LCLC After Hours Clinic

The 2014-2015 financial year marks the start of my 5th year at the LCLC. On the whole, it has been an extremely rewarding and positive 12 months. However, when you read this I will be on maternity leave, embarking on an experience potentially more stressful and harrowing than being a CLC solicitor. Parenthood.



At the start of the year I also had the honour of being named the inaugural recipient of the Tasmanian Young Lawyer's Award for 2015. This was a wonderful acknowledgment for me personally, and also the community legal sector as a whole.

General Legal Service

The General Legal Service (GLS) provides free, one-off 45 minute appointments to members of the Northern Tasmanian community. Further work for GLS clients *can* be undertaken, after a merits and needs based assessment. The most common areas in which advice is sought are for residential tenancy issues, wills, powers of attorney and consumer affairs. The GLS is one of the most utilised services at the LCLC, and is the program that presents most of the CLEs. In 2014 – 2015 I have had 349 client appointments over the GLS program. In addition to these client appointments I have also been active in on-going open cases, grant and submission writing, and drafting and presenting dozens of CLEs.

Clinic

The LCLC operates a weekly, free drop-in Clinic every Wednesday. The Clinic continues to grow, and has now been operating for almost 18 months. At the time of writing, over 250 clients had been seen at the Clinic since its inception.

Due to increased need and clients attending the Clinic, student volunteers from the University of Tasmania have been recruited to help with administration of the Clinic. This frees up a LCLC solicitor to provide advice to clients, meaning three solicitors are seeing clients every Clinic.

I wish to thank both the volunteer solicitors, and the student volunteers, who have generously given up their time to help people in need. It has been a great service, heavily utilised, that will continue to grow into the future.

Life is Short – Be Prepared

In July 2014 I applied for a grant from the Tasmanian Hospice and Palliative Care Association (TAHPC) for a program called 'Life is Short – Be Prepared'. This grant application was successful, and as a result I drafted a CLE and attended 10 nursing homes and independent living villages in the Launceston area. I spoke with residents, families and staff about the importance of wills, powers of attorneys, enduring guardians, advanced care directives and funeral planning. 190 people attended the seminars, and many referrals and appointments were made at the LCLC as a result. I also spoke, at the request of the TAHPC, at their State conference in Hobart about the program in May. It was very encouraging to see such a relatively small amount of grant money do so much good.

Sarah House
Solicitor/Practice Coordinator

Report on the Family Law Legal Service

The end of this financial year marks my third year at the Launceston Community Legal Centre. I continue to be the primary family law solicitor, but I've branched out extensively this year. I've seen a total of 384 clients, with 247 (64%) of those being family law clients.

I've provided general advice to 122 clients (32%), as well as a handful of criminal (1.5%) and other (2.5%) matters. I have continued providing family law information sessions to both our outreach locations and to community organisations. These organisations include the Pregnant and Young Parents Support Group (PYPS), the Salvation Army, and Anglicare. I have participated in running our after-hours clinic, which has been crucial for clients who are unable to leave work in general business hours. Along with all of this I've also attended information sessions, seminars, and compulsory professional development. These seminars included one on current immigration law, and another on the causes of perpetuated cycles of poverty. Having clients who are refugees, and client from low-income backgrounds, these seminars have provided invaluable knowledge. I look forward to the next year and the opportunities it will bring with it.

Elise Whitmore
Solicitor



Report on the Disability Discrimination Legal Service

The 2014-2015 financial year has just flown by. It has been a busy yet very enjoyable last twelve months. In the last year I have provided legal advice and representation in a variety of areas, including:

- Disability Discrimination;
- General Civil Matters;
- Employment Law;
- Residential Tenancy; and
- Minor Criminal Matters



In total I have seen 301 new clients over the course of the financial year. I have also provided ongoing assistance for a number of those clients, including representation in a number of forums including the Anti Discrimination Tribunal, the Fair Work Commission and the Magistrates Court. The majority of represented matters in 2014-2015 were resolved through conciliation and mediation. The assistance that our service provides has given our clients the confidence to stand up for their rights and help them to achieve beneficial outcomes in a timely manner and without undue stress.

In addition to providing individual case work, I also occasionally delivered Community Legal Education (CLE) to a number of volunteers and members of the public. The CLEs are beneficial in educating the community about common legal issues but also spreading the word about the services the Community Legal Centre provides.

I also had the pleasure of attending the NACLC conference in Alice Springs in August last year. The conference was very beneficial, not only for the inspiring and informative speakers, but also to visit a part of Australia that I had not been to and see the awesomeness of Uluru.

Overall it has been a fantastic year and I look forward to 2015-2016.

Ryan West
Solicitor



Report on the Employment Law Legal Service

This year is my second year with the Launceston Community Legal Centre (“LCLC”) as the Employment Law Solicitor. It has been a busy year!

From 1st July 2014 to 30th June 2015 I have had 171 client appointments, of which 161 were through the ELS program. These are for

one-off appointments regarding employment issues. For more serious cases I have opened case files (some 25 in total) in order to assist clients further. These files have included attending Conciliation Conferences for clients who required legal representation, debt recovery and making unfair dismissal and general protection applications.

The number of client appointments does not reflect the number of hours dedicated to on-going cases, research, nor the effort put into other areas such as meeting attendances, CLEs, Case Conference attendances, and general discussions with the other solicitors about our cases and legal issues that have arisen with our work.

I am continuing to receive direct referrals from a variety of sources including the Fair Work Ombudsman, the Fair Work Commission and the Legal Aid Commission of Tasmania. This is gratifying particularly as the referrals for clients requiring advice for their particular employment issue/s are now state-wide as opposed to only the Launceston area.

As part of my role, I have been travelling to Campbell Town for the ‘outreach program’ every 8 or so weeks. The gratitude of those clients, particularly those who were unable to travel to Launceston for a face-to-face appointment, indicates the necessity of this service and gives me great satisfaction.

I have also assisted with the out-of-hours Clinic held every Wednesday night, initially on reception and then as the solicitor after LCLC sought volunteer legal students to undertake reception duties at the Clinic.

During the year I have given employment law talks to members of the community at Ravenswood, Beaconsfield, St Helens and Fingal. The talks have covered a range of employment issues including what to expect when beginning employment, the National Employment Standards (“NES”) and workplace bullying. The questions received during the sessions indicated that this area of law is not as yet widely understood and that people are keen to learn more.

The past financial year has been a very busy and productive year for both myself as a solicitor and the employment legal service as a whole. If funding permits, I look forward to my next year with LCLC and working as part of a vital team providing important legal services to the state.

Elizabeth Clippingdale
Solicitor

Report on the Welfare Rights Advocacy Service

The Welfare Rights Service (WRS) is for the north of Tasmania and clients living in any areas outside the Launceston 7250 zone can access our service via telephone for information or advice. The Centre maintains a statewide toll free number that is readily available to our clients. Our client base can also use their local Neighbourhood House as a contact point for the WRS.

I have conducted several presentations to vulnerable community members in this last financial year. Some of the Community Legal Education Sessions that we offer include “Welfare Rights and You”, “Compensation and Centrelink”, and “Appealing Centrelink Debts”. These services are provided free of charge to community groups, community health centres, and neighbourhood houses.



The previous 12 months have seen the usual trends continue, with the overwhelming majority (42%) of matters being based around Disability Support Pension (DSP). Most DSP matters have had the Program of Support (POS) requirement at their core, closely followed by the Fully Diagnosed, Treated & Stabilised (FDTS) qualifier. The second most prevalent issue we have seen has been debt matters, based variously around incorrect income reporting, Youth Allowance unsatisfactory study progress, breach of the prescribed period for notification of change of circumstances, and Family Tax Benefit taxation reporting matters.

I was also fortunate enough to attend the National Association Of CLC's annual conference in Alice Springs in August 2014, providing a fantastic opportunity for professional growth and networking with colleagues.

During the course of the last financial year I worked with a total of 105 individual clients. Most issues were resolved at the initial stages of appeal with the Authorised Review Officer (ARO), I assisted three (3) clients who required LCLC support to attend the Social Security Appeals Tribunal (SSAT) or Administrative Appeals Tribunal (AAT).

i. Clients	-	105
ii. Advices	-	307
iii. Information	-	360
iii. Cases	-	025
iv. CLE activities	-	005

I would also like to take this opportunity to congratulate LCLC Inc. on another amazing year, with a massive thank you the Board Of Management (BOM), the Chief Executive Officer (CEO) Nicky Snare, the Principal Solicitor (PS) Jess Downie, and all the Team for their fantastic support and hard work throughout the year, and for making the office a really lovely place to be!

Best wishes to you all for 2015/16.

Emma Smith
Welfare Rights Advocate



Case Studies

Miriam was a refugee from Sierra Leone. She arrived in Australia in 2005 with her 2 young children. She had another 2 children whilst in Australia, the youngest being only 2 months old at the time of her initial appointment.

Miriam had been in a car accident the previous year. There were 5 people in the car at the time of the accident. All passengers sustained injuries of varying degrees. Two of the passengers had to be airlifted from Launceston to Hobart and required surgery.



At the time of the accident Miriam's car was not registered. Registration had been due only 4 days prior. Miriam maintained that she had not received the renewal letter, which was not uncommon, due to letters being misplaced in mailboxes in her block of flats.

Miriam received a letter from the Motor Accident Insurance Board (MAIB) demanding payment of approximately \$72,000 for medical expenses as a result of the accident. Miriam was receiving Centrelink benefits and had been since her arrival in Australia in 2005. She had four dependent children and her circumstances were unlikely to change at any time in the foreseeable future.

One of Miriam's primary concerns was that she still had family in Sierra Leone. They would periodically request money from her in cases of emergency. In order for Miriam to send money she would acquire small personal loans. She was worried about her ability to do this in the future with this debt in her name.

LCLC solicitor sought advice from a senior civil litigation solicitor regarding appropriate course of action. It was suggested that Miriam investigate declaring bankruptcy before a civil claim was filed against her.

LCLC solicitor discussed options including bankruptcy, negotiation of a payment plan with MAIB, and court procedure. Miriam was referred to Anglicare Financial Counseling.

Miriam instructed LCLC Solicitor to commence with a letter to MAIB requesting a waiver of payment. Reference was made to the Board's discretion in relation to recovery of amounts if there was a "reasonable mistake" and/or it would result in "financial hardship." LCLC cited Miriam's financial circumstances as well as the fact that registration was only 4 days out of date.

Based on the information provided MAIB exercised their discretion and waived their right to recovery of the full amount from Miriam.



Celia, on behalf of her son, attended LCLC to seek advice regarding concerns she had for her son at School.

Her son had been diagnosed with Oppositional Defiance Disorder and Attention Deficit Hyperactivity Disorder and had experienced a number of problems throughout the School year including:

- Being locked out of the classroom;
- Not being supervised;
- Other students being rewarded for ignoring her son;
- Teachers filming her son in the classroom without permission; and
- Refusing to allow her son to attend his regular class.

Her son also had a number of behavioral issues at School, which often resulted in him being suspended.

Ultimately the School told Celia that they could not support her son and that she would have to find another School for him.

LCLC provided Celia with advice regarding potential disability discrimination.

With LCLC assistance a disability discrimination complaint was lodged through the Office of the Anti Discrimination Commissioner and a LCLC solicitor represented the client at conciliation and the matter was successfully settled.

In resolution of the matter the client received reimbursement of her son's school fees and uniform costs. The School also agreed to undertake disability training with a focus on dealing with children with ADHD and ODD and provided her son with a statement of regret.

Celia was able to enroll her son in a new School that could provide the appropriate supports.



Tina has an intellectual disability.

Tina purchased furniture from a store on the understanding that she was buying the furniture with an interest free period. Tina had in fact mistakenly entered into a rental agreement to hire the furniture for a three-year period. Tina visited LCLC to seek advice after she was unable to keep up with the payments.

A LCLC solicitor advised Tina that she had in fact entered into a rental agreement. We wrote to the company on Tina's behalf informing them that she had misunderstood the nature of the agreement and that the contract should have been voided given her lack of capacity.

The company agreed to release Tina from her contractual obligations under the agreement and the furniture was returned.

This assistance from LCLC provided immediate financial relief for Tina.



Beppo is from a non-English speaking background and moved to Launceston with her family and obtained employment in the hospitality industry. The Employer did not pay her correct wages and told her that in Australia 'mateship' meant that you accepted incorrect and less pay than the award rates. When Beppo returned from a small period of annual leave, she discovered that her employment had been terminated and her family endured great financial hardship as a result of the termination as they were unable to obtain Centrelink benefits.

Beppo did not understand the Australian legal system nor have the English speaking capability to pursue her entitlements. She was unable to bring a claim for unfair dismissal via the Fair Work Commission, as she did not meet the eligibility requirements.

The LCLC Employment Solicitor wrote to the employer demanding payment of the unpaid entitlements. The Employer acknowledged the debt but refused to pay.

The LCLC Solicitor then issued proceedings in the Magistrates' Court and obtained Judgment against the Employer.

Beppo has now obtained employment elsewhere. She is considering Enforcement proceedings.



John and Susan were referred to a Legal Literacy Volunteer for help with John's application for Disability Support Pension. John had a terminal brain tumor and had brought his wife as spare memory. He still clearly understood and could answer all the questions asked of him on the form, he just found concentration tiring. The Legal Literacy Volunteer completed all the forms required with them (a claim form and several "modules").

Twelve months later, Susan attended LCLC for Legal Literacy Volunteer assistance to complete an application for death benefits under John's superannuation. In both instances they got to see the same experienced volunteer who recognised that their need was not due to lack of "literacy" but in fact situational as a result of the events surrounding the need to complete the forms. Rather than procrastinate and risk losing entitlements they had been referred for proper help in a timely fashion, saving them stress and possible financial loss.



Mary came in to see a LLV following the death of her newborn. As soon as the receptionist heard what she needed Mary was referred to an available Legal Literacy Volunteer for help completing the necessary Centrelink paperwork.

At the end of the appointment, on her way out of the office Mary was overheard to say "that's good, now there's just the funeral tomorrow, and then I can cry".



LCLC at NACLC Alice Springs 2014

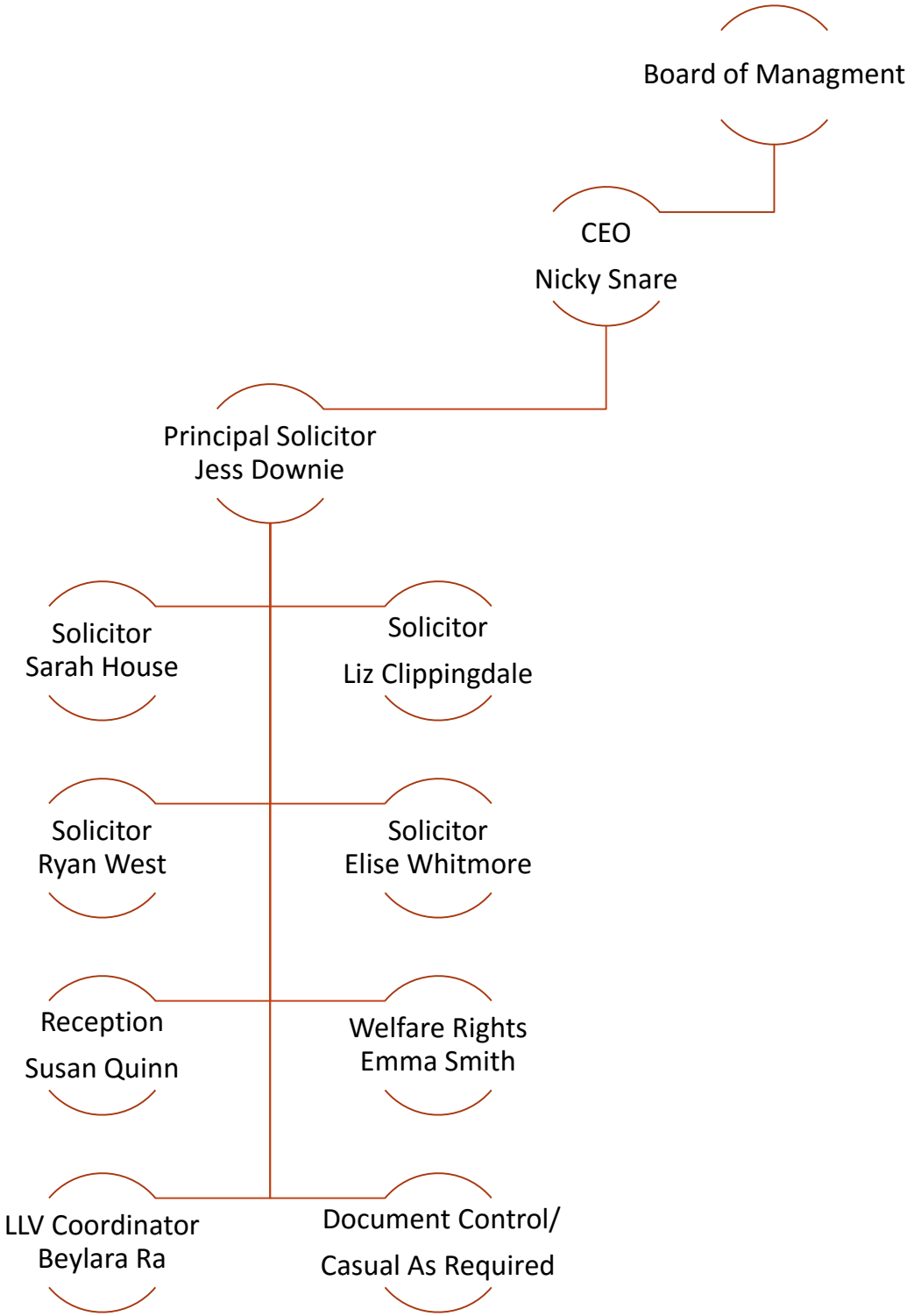
The NACLC conference in 2014 was held in Alice Springs – With an amazing program offered to those able to attend.



Needless to say, some took the opportunity to explore the "Red Centre" by camel and visit iconic Uluru.



Organisational Structure



Report from the Treasurer

The last 12 months the Centre has continued to provide an increase in client assistance with both new and existing clients benefiting from our service. However, this success has not been without its challenges.

Funding grants received during the year have been given only on a yearly basis with no guarantee that these levels will remain.



Therefore funding of the Centre appears to be the biggest challenge in the long term. With the Commonwealth Government offering no increasing in legal centre funding this year (despite ever increasing demand) there is also every likelihood that further funding will be a reduced level.

Moreover, The National Partnership Agreement on Legal Assistance being introduced from 1 July will now impact all Community Legal Centres and Legal Aid Commissions across Australia. With these funding pressures our Centre will need to be exploring alternative funding opportunities (such as Social Impact Bonds) as the outlook on government funding does not appear bright.

The financial reports that follow continue to present the Centre in a strong financial position.

I look forward to working with the Board, Nicky Snare and the centre's staff again next year in continuing the excellent service it provides to our Community.

Pete Wierenga CPA
Treasurer

LCLC Financial & Audit Reports

Peter W Bushby
60 Campbell Street
Newstead 7250
Tasmania

The Chairperson
Launceston Community Legal Centre
Level 1 Suite 17,
97a York Street
Launceston 7250

Dear Chairperson

Management Letter in response to the Audit for 2014-2015

In concluding the audit of the Launceston Community Legal Centre fund for the year ended 30th June 2015

Overview

On the whole, I was satisfied that LCLC complied with all aspects of its responsibilities in respect of

- The organisation's Financial Statements
- The CLSP Funds Report

I did not detect any instances of fraudulent conduct or the existence of deficiencies during the course of the audit. I do however take this opportunity to highlight the following very minor matter for the attention of Management

During the course of reviewing the Asset Register of the organisation I noted that the old telephone system still contained a commercial value within the Register. I understand this will be remedied prior to the next Audit

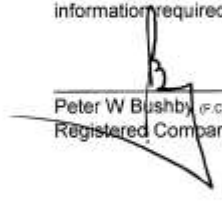
Given the size of the organisation the internal control over the financial control systems and procedures are as strong as too be expected. This also applies to omissions and errors of financial data

I gave considerable weight to the accuracy of the employee benefits and provisions and believe they are adequate under current operations.

I believe the Insurance coverage of the organisation is adequate for an operation of this size and asset base held.

A review of the Board Papers and Minutes indicated that the volume and content were adequate for the Board to carry out their responsibilities

In closing I would like to thank Mrs. Snare for her courteous and professional manner in presenting all information required by me during the course of this Audit


Peter W Bushby (F.C.P.A., F.C.I.S., F.G.I.A., C.A.)
Registered Company Auditor No 158

11/08/2015

Name of Organisation: Launceston Community Legal Centre Inc.

Financial Year Period: 01/07/ 2014 to 30 /06/ 2015.

I hereby certify that:

- (a) I am not a principal, member, shareholder, officer, employee or accountant of the Organisation or of a related body corporate as defined in section 9 of the Corporations Act 2001;
- (b) In my opinion, the attached financial statements which comprise a Statement of Financial Position, a Statement of Comprehensive Income (previously known as a Statement of Financial Performance), and Notes to the Financial Statements of the above-mentioned Organisation ('the Organisation'), Statement of Cash Flows, for the stated Financial Year Period are:
- i. based on proper accounts and present true and fair view of the Organisation's financial position and financial performance in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia, and
 - ii. in accordance with the terms and conditions of the Agreement **between the (Commonwealth of Australia-Attorney General's Department and the Launceston Community Legal Centre dated 1st July 2014 to 30th June 2015)** a copy of which has been made available to me, in relation to the provision of community legal services.
- (c) The fourth quarter CLSIS Funds Report, containing details of the Organisations transactions for the financial year, including audit adjustments, and the Organisation's grant position at the beginning and end of the financial year is provided in respect of funds provided in accordance with the Terms and Conditions of the Agreement referred to in (b) ii above for all Funding Categories.

This is an unqualified audit report

Unless written under separate cover, I hereby further certify that, in my opinion, there is no conflict of interest between myself and the Organisation or its Management Committee.

Auditors Details

Full Name: Peter Wayne Bushby

Name of Company Not Applicable

ABN 62 696 195 363

Registered Auditor No 158

Signature



Date

11/08/2015

Launceston Community Legal Centre Inc - Annual Report

Statement of Comprehensive Income Launceston Community Legal Centre Inc For the 12 months ended 30 June 2015

Statement of Comprehensive Income to 30 June 2015

	Jun-15	Jun-14
Income		
Association memberships	160.00	170.00
Conference Subsidies	0.00	1,200.00
Dept of Justice - NPA Funds	410,659.22	385,331.37
Donations	157.00	495.00
Insurance Claim - Reimbursement	4,250.96	0.00
Interest	3,471.33	11,357.14
Investment Interest	7,164.12	0.00
Legal Aid Commission - One off	35,425.04	35,425.04
Legal Literacy / DPAC	130,494.15	60,664.00
Outreach Funds	2,863.45	0.00
Solicitor's G'lee Fund Grants	98,205.36	94,510.00
Sundry Income	0.00	90.90
Tenancy Kits	113.00	170.00
Tenants' Union Advocacy Service	12,585.10	14,873.30
Total Income	705,548.73	614,286.65
Gross Profit	705,548.73	614,286.65
Less Operating Expenses		
Admin Wages	509,736.67	442,379.85
Advertising	0.00	56.66
Affiliation Levies	3,241.80	3,218.20
AGM Costs	695.77	1,940.73
Annual Leave	0.00	5,510.95
Approved Capital Expenditure	53.85	0.00
Archive Costs	1,181.51	756.11
Audit Fees	725.00	725.00
Bank Fees	162.46	174.62
Business Insurance	1,749.21	1,760.92
Car Insurance	668.96	579.18

Car Repairs/Maintenance	1,011.98	940.53
Catering	2,248.22	1,870.15
Cleaning	3,328.02	4,967.45
Communication Equip Purchase	0.00	548.20
Computer Equipment	532.73	2,621.82
Computer Support	6,658.69	4,404.71
Conference	5,801.83	4,438.47
Depreciation	6,315.43	6,889.18
Electricity	3,783.89	3,948.16
Equipment	0.00	695.46
Functions	1,409.09	0.00
General Meetings	165.75	0.00
General Travel	10,481.78	9,257.86
Insurance Claim - Expense	4,250.96	0.00
Interest Mastercard	8.20	0.00
Internet	1,362.17	2,507.20
IT & Software	2,879.33	855.29
Kitchen Supplies	1,288.09	1,257.37
Long Service Leave Accrual	3,142.38	0.00
Marketing & Promotion	3,404.79	3,996.92
Memberships	1,346.37	131.82
Mgmt Committee	172.72	375.72
Mileage	104.34	217.54
Mobile	712.98	804.46
Office Equipment Lease (xerox)	4,020.00	4,020.00
OH&S Costs	442.08	0.00
Parking	1,716.34	1,387.80
Petrol	1,267.15	1,799.44
Pll	544.14	500.59
Postage & Freight	1,521.29	1,377.48
Practicing Certs	588.90	841.08
Printing	7,443.16	7,878.86
Registration	0.00	440.89
Rent New York St Property	21,870.00	19,680.00
Repairs & Maintenance	2,247.80	562.11
Security	131.36	553.02
Staff Recruitment	986.26	1,156.29
Stationery	2,720.19	2,967.64
Subscriptions	59.20	58.40
Superannuation (51200)	48,805.73	40,613.04
Telephone	7,147.01	7,363.54
Telephone Equipment Lease	2,186.52	2,186.52
Text	100.00	0.00
Training - General	1,120.68	11,464.93
Volunteer Program	424.81	61.82
Volunteers Insurance	716.00	175.40

Workers Comp	3,927.88	3,853.37
Total Operating Expenses	688,621.37	616,772.75
Net Profit	16,927.36	(2,486.10)

Notes

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

Launceston Community Legal Centre Inc - Annual Report

Statement of Financial Position Launceston Community Legal Centre Inc As at 30 June 2015

Statement of Financial Position 30 June 2015

	30 Jun 2015	30 Jun 2014
Assets		
Bank		
Bendigo Working Acc- 127954501	145,829.67	109,952.47
Closed 28.12.2014	0.00	100,000.00
Invest - Mature 30 Apr 2015	0.00	105,793.71
Invest - Matures 31 August 2015	103,098.29	100,000.00
Investment account closed	0.00	50,408.42
Total Bank	248,927.96	466,154.60
Current Assets		
Accounts Receivable	7,547.16	1,258.51
Total Current Assets	7,547.16	1,258.51
Fixed Assets		
Motor Vehicles at Cost	20,548.99	20,548.99
Motor Vehicles Dep	(15,209.33)	(13,429.44)
Office Equipment at Cost	80,504.34	57,517.99
Office Equipment Dep	(50,763.84)	(46,464.61)
Total Fixed Assets	15,080.16	18,172.93
Total Assets	271,555.28	485,586.04
Liabilities		
Current Liabilities		
GST	(2,745.50)	8,180.28
MasterCard New	3,950.95	1,095.61
PAYG Withholding Payable	6,739.48	5,113.48
Provn for Annual Leave	14,437.76	20,704.10
Provn for Long Service Leave	20,295.53	13,461.95
Rounding	(0.76)	(0.65)
Superannuation (21600)	5,585.76	4,994.58

Trade Creditors	3,027.48	0.00
Unexpended Grant Funds	75,243.59	303,943.08
Total Current Liabilities	126,534.29	357,492.41
Total Liabilities	126,534.29	357,492.41
Net Assets	145,020.99	128,093.63

Equity

Current Year Earnings	16,927.38	(2,486.10)
Prior Year's Surplus/Deficit (38000)	129,273.80	129,273.80
Retained Earnings	(1,180.17)	1,305.93
Total Equity	145,020.99	128,093.63

Notes

Signed



This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.

Launceston Community Legal Centre Inc - Annual Report

Depreciation Schedule Launceston Community Legal Centre Inc 1 July 2014 to 30 June 2015

Name	Number	Type	Cost	Rate	Purchased	Disposed	1-Jul-14	Purchases	Depreciation	Disposals	Accum Dep	30-Jun-15
Motor Vehicles at Cost												
Mitsubishi Lancer Sedan	FA-0002	Motor Vehicle	20,549	25.0%	DV	1 Jun 2011	7,120	0	1,780	0	15,209	5,340
Total Motor Vehicles at Cost			20,549				7,120	0	1,780	0	15,209	5,340
Office Equipment at Cost												
2 x additional bookshelf shelv...	FA-0035	Furniture	32	100.0%	SL	10 Apr 2015	0	32	0	0	0	32
2 x additional bookshelf shelv...	FA-0034	Furniture	32	100.0%	SL	10 Apr 2015	0	32	0	0	0	32
ADJ. ARMS FOR CHAIR	FA-0032	Furniture	50	40.0%	DV	10 Oct 2014	0	50	14	0	14	36
Board Table	FA-0022	Furniture	400	40.0%	DV	1 Jun 2011	0	0	0	0	400	0
Book cases x 2 - Office Screen...	FA-0029	Furniture	1,255	40.0%	DV	7 Oct 2014	0	1,255	367	0	367	888
CISCO IP Telephones	FA-0027	Telephones	3,364	40.0%	DV	15 Nov 2013	2,523	0	1,009	0	1,850	1,514
Commander Telephone	FA-0018	Telephones	5,004	40.0%	DV	24 Mar 2010	72	0	29	0	4,981	43
Ergonomic Chair	FA-0020	Furniture	470	40.0%	DV	1 Jun 2011	0	0	0	0	470	0
Ergonomic Chair	FA-0019	Furniture	460	40.0%	DV	1 Jun 2011	0	0	0	0	460	0
FILING CAB WHITE	FA-0033	Furniture	327	100.0%	SL	29 Oct 2014	0	327	220	0	220	108
Fuji Xerox Printer 3435	FA-0016	Computers	549	40.0%	DV	31 May 2012	185	0	74	0	438	111

HP Portable Printer	FA-0015	Computers	410	40.0%	DV	31 May 2012	138	0	55	0	327	83
iMac 21.5 - LLV Support Office...	FA-0028	Computers	1,349	40.0%	DV	22 Sep 2014	0	1,349	417	0	417	932
Imac Mini G4 Laptop	FA-0017	Computers	2,020	40.0%	DV	1 Jun 2011	0	0	0	0	2,020	0
Mac Computer	FA-0009	Computers	2,237	40.0%	DV	1 Jun 2011	0	0	0	0	2,237	0
Mac Computer	FA-0011	Computers	1,145	40.0%	DV	1 Jun 2011	245	0	98	0	998	147
Mac Computer	FA-0004	Computers	1,523	40.0%	DV	24 Apr 2012	508	0	203	0	1,218	305
Mac Computer	FA-0006	Computers	1,317	40.0%	DV	1 Jun 2011	222	0	89	0	1,184	133
Mac Computer	FA-0003	Computers	1,254	40.0%	DV	1 Jun 2011	235	0	94	0	1,113	141
Mac Computer	FA-0005	Computers	1,271	40.0%	DV	24 Apr 2012	418	0	167	0	1,020	251
Mac Computer	FA-0008	Computers	2,272	40.0%	DV	1 Jun 2011	72	0	29	0	2,229	43
Mac Computer	FA-0010	Computers	1,272	40.0%	DV	13 Jan 2012	418	0	167	0	1,021	251
Mac Computer	FA-0007	Computers	1,727	40.0%	DV	24 Apr 2012	582	0	233	0	1,378	349
Mac Laptop	FA-0014	Computers	1,198	40.0%	DV	24 Apr 2012	405	0	162	0	955	243
Mac Server	FA-0013	Computers	1,278	25.0%	DV	24 Apr 2012	599	0	150	0	829	449
MESH BACK OFFICE CHAIR	FA-0031	Furniture	200	40.0%	DV	10 Oct 2014	0	200	58	0	58	142
New Phone Handset for LLV	FA-0030	Telephones	227	40.0%	DV	15 Oct 2014	0	227	65	0	65	163
Office Desk	FA-0021	Furniture	524	40.0%	DV	1 Jun 2011	0	0	0	0	524	0
Pre-Paid Mobile	FA-0038	Telephones	29	100.0%	SL	19 Jun 2015	0	29	0	0	0	29
Samsung Fridge	FA-0023	Furniture	432	40.0%	DV	1 Jun 2011	0	0	0	0	432	0
Samsung Galaxy Smart Phone	FA-0025	Telephones	364	40.0%	DV	6 Jun 2013	212	0	85	127	0	0
Server Installation Costs	FA-0012	Computers	5,600	25.0%	DV	24 Apr 2012	3,005	0	751	0	3,348	2,254
Total Office Equipment at Cost			39,592				9,838	3,502	4,536	127	30,551	8,677
Total			60,141				16,958	3,502	6,315	127	45,760	14,017

Launceston Community Legal Centre Inc - Annual Report

Notes to the Financial Statements Launceston Community Legal Centre Inc For the year ended 30 June 2015

1. Summary - Financial Performance for Financial Year Ended 30 June 2015

NOTES	2015	2014
Grant Revenue	\$890,232	\$800,804
Grant Revenue B/F Previous Years	\$56,052	\$58,538
Interest Revenue	\$10,635	\$11,357
Other Revenue	\$4,681	\$2,126
Employee benefit expenses	(\$565,613)	(\$492,357)
Depreciation expenses	(\$6,315)	(\$6,889)
Other expenses from ordinary activities	(\$116,690)	(\$137,952)
NET SURPLUS/DEFICIT	\$72,984	\$56,052

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues, Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and Corporations Act 2001.

The financial report of the Launceston Community Legal Centre Inc complies with all Australian equivalents to international Financial Reporting Standards (IFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the entity in preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

1.(a) Property, Plant and Equipment

Property, plant and equipment are carried at cost, independent or directors' valuation. All assets, excluding freehold land and buildings, are depreciated over their useful lives to the company.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation reserve in shareholders' equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other

decreases are charged to the profit and loss. Each year the difference between depreciation based on the revalued carrying amount of the asset charged to the profit and loss and depreciation based on the asset's original cost is transferred from the revaluation reserve to retained earnings.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have not been discounted in determining recoverable amounts.

1.(b) Employee Benefits

Provision is made for the Centre's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

1.(c) Provisions

Provisions are recognised when the Centre has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result in that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.ⁱ

1.(d) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

1.(e) Revenue and Other Income

Revenue from the sale of goods is recognised upon receipt of delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets, the effective interest rate method, which, for floating rate financial assets, is the rate inherent in the instrument.

Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

All revenue is stated net of the amount of goods and services tax (GST).

Other receipt of funds, revenue is transferred from income to a liability and is allocated to program income on a monthly basis to the period/term of the grant.

1.(f) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

2. Fixed Assets

Motor Vehicles at Cost	5,339.66
At cost	20,548.99
Less Accumulated Depreciation	(15,209.33)
Office Equipment at Cost	9,740.50
At cost	60,504.34
Less Accumulated Depreciation	(50,763.84)
Total Fixed Assets	15,080.16

Board of Management for 2014 - 2015

Name	Address	Board Position
Natalie Heiniger	Relbia, Tasmania	Chairperson
Heather Beaumont	East Launceston, Tasmania	Deputy Chairperson
Peter Wierenga	Hillwood, Tasmania	Treasurer
Ken Stanton	Riverside, Tasmania	Public Officer
Evan Hughes	Blackstone Heights, Tasmania	Member
Anita Brunaci	Prospect, Tasmania	Member
Garry Rafferty	Trevallyn, Tasmania	Member



LAUNCESTON COMMUNITY LEGAL CENTRE

Certificate of Compliance (to be signed for and on behalf of management committee) – Schedule 3 of Current Agreement.

This Schedule is established in respect of the 2014 / 2015 Financial Year

Organisation: Launceston Community Legal Centre Inc.

Contact Officer: Nicky Snare – CEO **Telephone:** 03 6334 1577

The above-named Organisation certifies that:

- (i) The Funds provided under the Terms and Conditions of the CLSP Service Agreement for 2014-15 have been used for the purpose for which they were provided;
- (ii) The Terms and Conditions of the CLSP Service Agreement for 2014-15 have been met; and
- (iii) The Audited Financial Statements in respect of the funds provided under the Terms and Conditions of the CLSP Service Agreement for 2014-15 have been certified by a person who is registered as an auditor in accordance with the Corporations Act 2001 and are attached, and
- (iv) Salaries and allowances paid to people employed using the Funds are in accordance with award salary rates or employment agreements.

SIGNED for and on behalf of the [Organisation]

By the Chairperson Natalie Heiniger


.....
Signature

in the presence of Nicky Snare


.....
Signature

LAUNCESTON COMMUNITY LEGAL CENTRE INC.
ABN 59 995 352 058
LEVEL 1 SUITE 17, 97A YORK STREET
LAUNCESTON, TASMANIA 7250
FREECALL: 1800 066 019
PH: (03) 6334 1577 FAX: (03) 6331 5237



LAUNCESTON
COMMUNITY
LEGAL
CENTRE



LAUNCESTON
COMMUNITY
LEGAL
CENTRE



General Legal Advice

- Neighbourhood Disputes
- Will & Powers of Attorney
- Disability Discrimination



Employment Legal Advice

- Unfair Dismissal
- Bullying
- Unpaid Wages



Family Legal Advice

- General advice
- Consent Orders
- Applications



Legal Literacy Volunteer Service

- Completion of forms
- Identify legal need
- Make referrals

